

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, OCTOBER 27, 2016

Presiding: Mayor David D. Ogden
Meeting Convened at 6:35 p.m.
Prayer: Matt Garner
Pledge of Allegiance

Present: Mayor David D. Ogden; Clerk-Treasurer Wendy McLaughlin; Councilmen Bruce Arnell, Matt Garner, Joe Cherrington and Bruce King; Chairman Brent Barrus of the Planning and Zoning Commission; Citizens Jesse Brown and Johnathan Carrera.

Mayor Ogden asked if there were any corrections to the minutes of the regular meeting held on October 13, 2016. Each councilman had a copy of the minutes prior to the meeting. It was moved by Councilman Cherrington and seconded by Councilman Arnell to accept the minutes; motion carried.

PLANNING AND ZONING COMMISSION REPORT: Chairman Brent Barrus reported on items of business:

Impact Area Increase Update: The impact study is going forward as planned. The study will help answer the question: “What will help positive growth in Sugar City?” There are 8 to 9 BYU-Idaho students working on the project, who are planning a full report to the commission before the end of the fall semester, which concludes December 16, 2016.

Land Use Title 9 Revision Update: The commission continues its work on proposed Title 9 revisions. Commissioners are finishing the last of their recommendations and will get a copy of them to the city attorney and the council as soon as possible. The public hearing is set for Thursday, November 17, 2016.

Cedarpoint Trucking Signs: Cedarpoint Trucking Inc. has applied for a sign permit to help direct truck traffic from Norsun to the Cedarpoint Trucking yard south of Moody Highway on Idaho Highway 33. Signs will be temporary until the ground sells.

PROPOSED NEW P&Z COMMISSIONERS: The mayor is contacting individuals whose names were submitted to serve on the Planning and Zoning Commission. Of the candidates recommended, none were willing to serve. The council suggested that commissioners are underpaid for the time and effort required to serve on the commission. The council will revisit the manner of how and extent to which the commission is paid after a review of the city code. Currently, commissioners report only hours they spend in meetings at City Hall for compensation.

PROPOSED RESOLUTION ON PARKING VIOLATIONS: The council set Thursday, November 10, 2016, for a public hearing on parking-violation penalties. The main goal is to obtain public opinion before issuing citations. The council asked that the proposed resolution be revised to clarify penalties for tardy payments. The code enforcement officer should have a yellow warning light to put on top of her vehicle.

MOTION: It was moved by Councilman Cherrington and seconded by Councilman Garner to set the date of Thursday, November 10, 2016, at 6:30 p.m. for the public hearing on parking-violation fees; motion carried.

OLD FARM ESTATES NEW GRANT PROJECT AND POSSIBLE MATCH

REQUIREMENT: The council discussed a proposed new grant project in the Old Farm Estates subdivision for transitional-living cottages and assisted-living homes. The proposed development would bring up to 50 new jobs, including a physician's assistant to live onsite. A grant from the Department of Commerce could help with purchasing and placing infrastructure. The largest cost would be extending 5th South to Idaho 33. 5th South would be considered a minor collector. The city would need to donate \$100,000 to the project, similar to how it supported the Pro Peat development. Old Farm Estates owners Jeff and Ryan Lerwill will need to pay \$25,000 up front to start the project. The proposed project would be part of Division #2 and would sit on approximately 5.8 acres, with two buildings of 16 units each on one story. A preliminary plat application would need to be submitted to the city.

FLOOD PLAIN UPDATE: The mayor conversed with Madison County, City of Rexburg, engineers Gerald Williams and Dick Dyer, a Homeland Security representative from the Idaho Falls office, and STARR contractors to review the new flood-plain model and why it doesn't meet current conditions. Mr. Williams went through 11 points of interest, which were not included in the STARR model and why they need to be. After the William's presentation, STARR agreed to redo the model and include omitted data. Once the model is complete, another meeting will be held. The new model may take several months to complete. Although crews have elevated river embankments since the flood, FEMA will not accept the raised embankments unless they are certified. City officials will search records to identify whether embankments were certified. Flood ways are a major concern, since they cannot be eliminated. Any change upstream would also change what happens downstream.

NEW ACCOUNTING SOFTWARE: The council discussed options for new utility-billing software. A contract was signed last December with Caselle to upgrade to their cloud-based hosting software. Since then, Caselle has not installed the upgrade. Caselle imposes a December 31 deadline on all customers using its outdated software to upgrade to a newer version at no additional cost. The council asked if Black Mountain or Banyon, which are alternative software providers, offered the Document Management System similar to that found in Caselle. Wendy will investigate if such a system is available with the other companies and how difficult a conversion switching to their products would be.

COUNCIL HOLIDAY SCHEDULE: The council will meet two more times this year, Thursday, November 10, and Thursday, December 8, 2016. Thanksgiving falls on the second scheduled council meeting in November. The second meetings for both months will be cancelled.

MOTION: It was moved by Councilman King and seconded by Councilman Cherrington to cancel the regularly scheduled November 24 and December 22 meetings due to the Thanksgiving and Christmas holidays; motion carried.

DEPARTMENT REPORTS:

COUNCILMAN KING:

Tree and Beautification: Councilman King reported that members of the Tree and Beautification Committee elected Barry and Laurie King as its new co-chairs. He previously extended a release to Grant and Linda Johnson as co-chairs and as members of the committee, expressing deep appreciation for their many hours of quality, conscientious service over the years. Two more names were suggested as possible committee members. The committee also has proposed a Christian Nativity scene at Silo Park for the Christmas season. Local congregations (wards) of the Church of Jesus Christ of Latter-day Saints would help, along with members of the church's local Public Affairs Committee. These church officials requested city assistance in obtaining electrical power for the display, if needed. Committee members plan to set up a modest Nativity scene early in December around the time of the city's annual Christmas Tree Lighting ceremony December 5. The committee asked that the city include in its monthly newsletter an insert asking for donations of coats, hats and scarves for Congo (central Africa) refugees arriving in the Twin Falls area this winter.

COUNCILMAN CHERRINGTON: No report

COUNCILMAN ARNELL: Councilman Arnell reported on his trip to Boise to attend the Water Summit. A committee was appointed to represent cities on water matters at the state level. In the past, cities were not represented.

COUNCILMAN GARNER: No report

MAYOR'S BUSINESS:

Pro Peat Ribbon-Cutting: Mayor Ogden reported that the ribbon-cutting for Pro Peat went well. John Pocock and Kelton Larson appreciated the city's support.

City Attorney DUI: Prosecution of any arrests within the city are handled by the city attorney, with his fees paid by the city and reimbursed by proceeds from tickets issued.

City Certified Waste/Water Resource: No report.

Sugar City Museum: No report.

Municipal Code Online: The mayor reported that the city is considering using Municipal Code Online rather than Sterling Codifiers to codify ordinances. With the software, the city can update its own code book and generate ordinances in-house. The attorney wants to review the software to ensure that this means of codification will enable the city to stay in harmony with state laws. The cost of the software is about \$900 per year.

Meeting adjourned at 9:05 p.m.

Signed: _____
David D. Ogden, Mayor

Attested: _____
Wendy McLaughlin, Clerk-Treasurer