

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, DECEMBER 13, 2018

Presiding: Mayor David D. Ogden
Meeting Convened at 6:30 p.m.
Prayer: Bruce King
Pledge of Allegiance

Present: Mayor David D. Ogden by internet; Clerk-Treasurer Wendy McLaughlin; Councilors Brent Barrus, Vaun Waddell, Joy M. Ball, and Bruce King; City Building Inspector Cliff Morris; Planning and Zoning Chairman Dave Thompson; Forsgren Associates engineer Randy Johnson; *Standard Journal* Reporter Lisa Smith; Scout group Ryder Ard, Porter Butikofer, Andrew Campagna, Dylan Dell, Alec Pope, Kaleb Raedel, Mason Smith, McKay Stacking; Citizens Matt Grover, Barbara Lusk, Catherine Nielsen, S... Schult, and DeVerl Stoddard.

Mayor Ogden welcomed the public and thanked them for their thoughts and prayers in his behalf while recuperating from his recent back surgery.

MINUTES: Mayor Ogden asked if there were any corrections to the minutes of the regular meeting held on Thursday, November 8, 2018. Each councilmember had a copy of the minutes prior to the meeting. It was moved by Councilwoman Ball and seconded by Councilman King to accept the minutes; motion carried.

RECONCILIATION REPORTS: Wendy presented the November reconciliation reports for the General Fund. It was moved by Councilman Barrus and seconded by Councilman Waddell to accept the November reconciliation reports for the General Fund; motion carried. Wendy presented the November reconciliation reports for the Utility Fund. It was moved by Councilman Barrus and seconded by Councilman King to accept the November reconciliation reports for the Utility Fund; motion carried.

Wendy presented the current bills in the amount of \$338,283.98. It was moved by Councilman King and seconded by Councilwoman Ball to pay the current bills, together with all regular December bills; motion carried.

WELL BID AWARD:

Forsgren Associates engineer Randy Johnson recommended the council award the well bid to High Plains Drilling the lowest bidder. There were only two bidders, High Plains Drilling \$221,280 and Thomas Drilling \$356,890. The bids were evaluated based on the amount bid by each responsive bidder. The city is obligated to either accept the lowest responsive bid or reject all bids. Earlier the city rejected all packaged bids for the well and well house since those came in substantially over the estimated cost. Dividing the packaged bid into individual smaller projects has helped the city save money.

RESOLUTION NO. 2018-17 (Authorization to Award Schedule III – Well 5 to High Plains Drilling) – Resolution No. 2018-17 was presented to the council and read by title only.

MOTION: It was moved by Councilman Barrus and seconded by Councilman Waddell to approve the bid award.

Those voting aye: Councilors Barrus, Waddell, Ball, and King
Those voting nay: None

A copy of said resolution is attached hereto marked “Attachment #1.”

SEWER RATE INCREASE: The council approved the sewer base and usage rate increase. The base rate for sewer will increase from \$17.12 to \$17.97 per month. The usage rate will increase from \$3.15 to \$3.30 per one thousand gallons of sewage used, which is determined by the winter water usage. Rexburg raised their rates to the city \$0.21/thousand starting November 1, 2018. Sugar City’s new sewer rates will begin December 1, 2018.

RESOLUTION NO. 2018-18 (Sewer Base and Usage Fee Increase) – Resolution No. 2018-18 was presented to the council and read in full.

MOTION: It was moved by Councilman Barrus and seconded by Councilwoman Ball to approve the rate increase.

Those voting aye: Councilors Barrus, Waddell, Ball, and King
Those voting nay: None

A copy of said resolution is attached hereto marked “Attachment #2.”

PLANNING AND ZONING REPORT: Dave Thompson reported on the following items:

Final Plat Process: Mr. Thompson is revising the final plat process to include a Planning and Zoning Commission review before being recorded. The council asked Dave for a copy of the flow chart of the final plat process.

Land Use Schedule: The commission needs more time to work on definitions and regulations for cottage and tiny homes.

City Code 9-1-3 and 9-1-4: The commission hopes to set a public hearing date at the next meeting on titles 9-1-3 and 9-1-4 of the Sugar City Code, which deal with the planning and zoning administrator and the Planning and Zoning Commission, respectively.

Impact Area Expansion: Mr. Thompson reported that he has put the project on hold until January, so that he can get needed math formulas for the expansion.

Business License: Sofa Source received a business license.

COUNCIL MEETING SCHEDULE REVISED ORDINANCE: The council adopted Ordinance No. 336_2018. The meeting revision ordinance allows for holidays in November and December and continues the regular meeting dates as the 2nd and 4th Thursdays of each month. It also clarifies the posting of the agenda.

ORDINANCE NO. 336_2018 (To Provide Public Notice of the Schedule of Regular Meetings):

Ordinance No. 336_2018 was introduced by title only by Councilman King entitled:

“AN ORDINANCE REPEALING ORDINANCE NO. 258 OF SUGAR CITY, IDAHO, AND REPLACING IT WITH A NEW ORDINANCE TO PROVIDE PUBLIC NOTICE OF THE SCHEDULE OF REGULAR MEETINGS OF THE CITY COUNCIL; PROVIDING FOR REPEAL OF ANY ORDINANCE OR PROVISION WHICH MAY BE IN CONFLICT WITH PROVISIONS HEREIN; PROVIDING FOR SEVERABILITY; AND PROVIDING THE EFFECTIVE DATE OF THIS ORDINANCE.”

It was moved by Councilman King and seconded by Councilman Waddell to waive reading of the ordinance on three different days and to place it upon its final passage. Thereupon the clerk called roll upon the motion.

Those voting aye: Councilors Barrus, Waddell, Ball, and King
Those voting nay: None

Thereupon, the mayor declared that the motion, having been passed by not less than two-thirds of the council, had been duly carried. It was moved by Councilman King and seconded by Councilman Waddell to adopt this ordinance. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Barrus, Waddell, Ball, and King
Those voting nay: None

Ordinance No. 336_2018 was thereupon declared by the mayor to have been duly passed by not less than two-thirds of the council. The clerk will publish Ordinance No 336_2018 in summary or full immediately in at least one issue of the *Standard Journal*, a newspaper published in the city of Rexburg, Madison County, Idaho.

MAYOR’S REPORTS: The mayor reported on the following items:

ICRMP Training: The annual city liability insurance training is due by February 1, 2019. A link to the online training along with supporting documents will be provided to each councilor. The city receives a 5% discount on its annual billing if training is completed.

2nd Annual State of the City/County Breakfast Update: Is scheduled to be held Wednesday, January 30, 8:00 a.m. at the Atrium in Rexburg. It is sponsored by the Rexburg Area Chamber of Commerce. The city will pay for the council or any full-time employees who wish to attend the breakfast.

DEPARTMENT REPORTS:

COUNCILMAN BARRUS:

Christmas Dinner: Councilman Barrus thanked Deputy Clerk Shelley Jones for her planning and organizing the annual Christmas dinner.

Christmas Tree Lighting: He also thanked Public Works Director Arlynn Jacobson and crew for their work on putting up the Christmas lights for the annual Christmas Tree lighting.

Code Enforcement Officer: He also thanked Code Enforcement Officer Becky Edwards, who resigned earlier last week.

COUNCILMAN WADDELL: No report.

COUNCILWOMAN BALL: Councilor Ball also reported that the Christmas Tree Lighting was successful with a good crowd and songs from the elementary school children as well as the High School choir. Cookies were purchased from Sugar Salem food services. Hot chocolate was also served. The fire truck delivered Santa, who visited with each child and gave each a candy cane.

COUNCILMAN KING: Reported that the Center Street Christmas lights were not working.

The mayor expressed thanks to Planning and Zoning Chair Dave Thompson for setting up and providing the means for the mayor to attend the meeting via internet from Carriage Cove.

Meeting adjourned at 7:20 p.m.

Signed: _____
David D. Ogden, Mayor

Attested: _____
Wendy McLaughlin, Clerk-Treasurer

The City of Sugar City, Idaho

Resolution No.: 2018 - 17

“A Resolution to Award Schedule III – Well 5 to High Plains Drilling, Inc.”

WHEREAS, the Council of the City of Sugar City, Idaho desires contract for the drilling of a new well to expand and improve the water system of Sugar City; and

WHEREAS, the Citizens of Sugar City have voted in favor of a bond to provide funding for improvement to the City Water System, including the drilling of a new well that will service a new water tank; and

WHEREAS, the project to drill a new well was put out to bid in accordance with Idaho Code 67-2805 (2)(a); and

WHEREAS, the contracted firm of Forsgren Engineering conducted the bid, and now recommends award to the low bidder, HIGH PLAINS DRILLING, INC., for the amount of \$221,280.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUGAR CITY, AS FOLLOWS:

The City Council of the City of Sugar City, Idaho hereby authorizes the Mayor to enter into an agreement between the City of Sugar City and High Plains Drilling, Inc. for well drilling services as referenced above for the bid price of \$221,280.00, and to execute any documents necessary to effectuate the agreement.

PASSED by the Council of the City of Sugar City on this 13th day of December, 2018

APPROVED by the Mayor of the City of Sugar City on this 13th day of December, 2018.

(SEAL)

David D. Ogden,
Mayor

ATTEST:

Wendy McLaughlin,
City Clerk - Treasurer

CITY OF SUGAR CITY

RESOLUTION 2018 - 18

BE IT RESOLVED by the Mayor and Sugar City Council that effective December 1, 2018, the rates for the following items for Sugar City residences and businesses shall be as follows:

A. SEWER

1. The base rate for sewage will increase from \$17.12 to \$17.97 per month.
2. Usage rate will increase from \$3.15 to \$3.30 per one thousand gallons of sewage used.

UNANIMOUSLY APPROVED AND PASSED BY THE CITY COUNCIL AND MAYOR THIS
13TH DAY OF DECEMBER 2018.

David D. Ogden, Mayor

ATTEST:

Wendy McLaughlin, City Clerk-Treasurer

(SEAL)