

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, DECEMBER 15, 2011

Presiding: Mayor Glenn W. Dalling
Meeting Convened at 6:30 p.m.
Prayer: Mayor Dalling
Pledge of Allegiance

Present: Mayor Dalling; Sharon L. Bell, Clerk; Marcie A. Smith, Treasurer; Councilmembers Bruce King, Lamont Merrill, Vaun Waddell and Burch Drake; Christine (Sam) Lines, Planning & Zoning Commission; Harold Harris; Jan Gallup; Emily Daley; and LaRena Waddell.

The Mayor asked if there were any corrections to the minutes of the regular meeting held on November 10, 2011. Each councilmember had a copy of said minutes prior to the meeting. It was moved by Councilmember Merrill and seconded by Councilmember Drake to accept said minutes; motion carried.

Marcie presented the November reconciliation reports for the General Fund. It was moved by Councilmember Merrill and seconded by Councilmember Waddell to accept the November reconciliation reports for the General fund; motion carried. Marcie presented the November reconciliation reports for the Utility Fund. It was moved by Councilmember Merrill and seconded by Councilmember Waddell to accept the November reconciliation reports for the Utility Fund; motion carried.

Marcie presented the current bills in the amount of \$67,556.39. It was moved by Councilmember King and seconded by Councilmember Waddell to pay the current bills, together with all regular December bills that have not yet been received; motion carried.

PLANNING & ZONING REPORT: P&Z Chairman Christine (Sam) Lines addressed the council:

Agri-Service sign permit (replacing a 12-foot sign with an 18-foot sign): Sam reported that Agri-Service applied for a sign permit to replace a 12-foot sign with an 18-foot sign, which P&Z granted.

International Zoning Code Chapter 10 – Sign regulations: Sam reported that P&Z is continuing to work on the sign code. They decided to use the International Sign Code as a template for revising our sign code. She said she would send the Web site address of the International Code Council to Councilmember Waddell.

WELCOME SIGN AND LANDSCAPING AT SOUTH SIDE OF MOON PARK: Jan Gallup presented a picture of her and her daughter's idea for landscaping the area south of Moon Park where the monument "Where Sweet Things Grow" is located. She said the city couldn't keep the preliminary designs because they are copyrighted by her daughter, who is a professional.

She would like to see the area expanded and to plant some perennial flowers, etc. Jan would like to be responsible for the project, and would need the public works director to assist with the sprinkler system. The mayor thanked Jan for coming and asked that the matter be put on the agenda in January.

DEPARTMENT ASSIGNMENTS FOR THE COUNCIL: The mayor advised the council that he would be discussing their various assignments for the coming year with them.

RENEWAL OF CONTRACT WITH ATTORNEY AND ENGINEER:

MOTION: It was moved by Councilmember King and seconded by Councilmember Merrill to extend the contracts with the city attorney and city engineer.

After discussion about the city engineer, the council would like to review the contract the city has with him. The mayor said he would bring the contract to the next meeting.

MOTION TO TABLE PRIOR MOTION: It was moved by Councilmember Drake and seconded by Councilmember Waddell to table the motion until the next meeting when the mayor can bring the contracts in; motion carried.

AUDIO/VISUAL EQUIPMENT ACQUISITION: Discussion was had on purchasing a plasma TV or an LED TV that can be moved from the council room to the P&Z conference room. Councilmember Waddell accepted the mayor's assignment to come back at the next meeting with a firm recommendation or a suggestion for discussion.

SNOW BERM REMOVAL IN FRONT OF DRIVEWAYS: The mayor reported that Jared Neeley would be willing, for \$70 an hour, to help Zane remove the snow berms in front of driveways on the north side of town. Zane will do the rest of town. Zane would like to try Mr. Neeley for one snowstorm and see how it works out. The December newsletter describes what snow the city will remove from driveways, which is just the snow berm. There are approximately 500 driveways in the city. The city will obtain Mr. Neeley's certificate of liability insurance before he starts working, as he is an independent contractor.

DEPARTMENT REPORTS:

COUNCILMEMBER KING:

Proposed names for city park: Bruce reported that a citizen proposed that the small park east of the off-ramp from U.S. Highway 20 be named after a Sugar City citizen.

Struggle Buggy Park: Bruce reported that there is a sign on the bike path that says "Struggle Buggy Park." He learned about it at a P&Z meeting. Some high school girls would like to have that name saved. The mayor said it is in a little strip of land west of Railroad Avenue with two pine trees and two benches. It is a landscaping project, not a city park. He said the sign was put up without permission and will be taken down immediately because it didn't go through proper channels. If there continues to be interest in naming this small landscaped area, it must go through proper channels beginning with the Tree and Beautification Committee and approved by the city council.

COUNCILMEMBER MERRILL:

LEPC meeting: Lamont reported that Colleen Rice, who is responsible for planning a major exercise in the upper valley, spent the whole time. They are planning a mock

earthquake – what will be destroyed, what every city will need to do and what would happen if it did happen, including casualties and moving hospitals. The exercise will be scheduled in April 2012, with emergency food banks and kitchens to feed people, etc. Lamont said he feels that Deputy Cameron Stanford should be involved in the three-day planning meeting, two days of which are mandatory. There was discussion on communications being disrupted and the possibility of having a radio for the city. Lamont accepted the assignment to visit with Deputy Stanford about how Sugar City is going to communicate with the county in an emergency.

COUNCILMEMBER WADDELL:

Tree lighting program: Vaun reported that the tree lighting program was successful. It followed the traditional pattern. There were comments by Dan Black, singing and refreshments. Approximately 70 people attended.

COUNCILMEMBER DRAKE:

Distinguished citizen display: Speaking in behalf of the City Beautification Committee, Burch complimented the mayor for conceiving the award. Jody Huntsman developed and implemented the idea. Dan Black also helped with the project. Thank-you letters have been or will be written.

MAYOR'S BUSINESS:

December 22 meeting: The mayor suggested that the regular meeting scheduled for December 22 be cancelled.

MOTION: It was moved by Councilmember King and seconded by Councilmember Merrill to cancel the December 22 meeting; motion carried.

North access to U.S. 20, signs and maintenance: The mayor reported that there is no signage that gets people back on northbound U.S. 20 when they come off the federal route into Sugar City. In view of the number of requests from people asking how to get back on U.S. 20, it was suggested that signage be installed. There is concern regarding the painting on the roadway through the Toscano development identifying a centerline for safety reasons. Councilmember King accepted the assignment to see if the Idaho Transportation Department (ITD) would take care of this signage.

Follow-up on water rights on annexed property: Councilmember Merrill accepted the assignment to follow up on this matter.

Possibility of an open house on the remodeling in the city building and explanation of financing: Discussion was had on the possibility of having an open house and to have a handout explaining how the remodeling was financed. Councilmember Drake accepted the assignment to arrange for an open house.

The mayor requested a motion to amend the agenda to discuss putting Arlynn Jacobson on full-time status.

MOTION TO AMEND THE AGENDA: It was moved by Councilmember King and seconded by Councilmember Drake to amend the agenda to allow discussion and possibly a decision on the status of our temporary public works employee, its omission being an oversight; motion carried.

Temporary public works employee: The mayor reported that Zane is very happy with

Arlynn Jacobson, who is capable and works well with him. The mayor recommended Arlynn become a full-time employee, with all the benefits of full-time employment.

MOTION: It was moved by Councilmember Waddell and seconded by Councilmember Drake to authorize the mayor to offer Arlynn Jacobson a full-time position, with full-time benefits; motion carried.

Meeting adjourned at 8:15 p.m.

Signed: _____
Glenn W. Dalling, Mayor

Attested: _____
Sharon L. Bell, Clerk