

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, FEBRUARY 13, 2020

Meeting Convened at 6:30 p.m.

Prayer: Joy Ball

Pledge of Allegiance

Present: Mayor Steven Adams; Clerk-Treasurer Wendy McLaughlin; Councilors Joy Ball, Steve Davis, Connie Fogle, and Catherine Nielsen; City Building Inspector Cliff Morris; Code Enforcement Jon Turner; Planning and Zoning Chair Dave Thompson; Design Review Board Spencer Cook; Citizens Alexandra Alatorre, Graycee Helm, Marley Herrison, Grace Michaelson, and Taylor Turner.

CONSENT AGENDA: The mayor introduced a new agenda format which included a “Consent Agenda”. He explained that those items listed under the “Consent Agenda” are typically routine and not controversial. Individual Council members may ask that any specific item be removed from the “Consent Agenda” for discussion in greater detail.

Minutes of Regular Meeting 1-23-2020:

Payment Approval Report:

Treasurer’s Report: Removed from the Consent Agenda.

MOTION: It was moved by Councilwoman Fogle and seconded by Councilman Davis to approve Consent Agenda, accept the minutes, and to pay the current bills, together with all regular February bills; motion carried.

TREASURER’S REPORT: The council and mayor asked general questions of City Clerk-Treasurer Wendy McLaughlin on the bank statements and financial reports which represented the first fiscal quarter. A few items were either too low or too high in comparing 30 – 40 percent of the total received or spent to the first quarter period. Wendy will give a follow-up report on those items that need to be investigated or corrected.

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to accept the reconciliation reports for both the General and Utility funds; motion carried.

AMEND AGENDA: The council amended the agenda in order to add the Planning and Zoning report as the first item under “General Business for Discussion only”.

MOTION: It was moved by Councilman Davis and seconded by Councilwoman Nielsen to amend the agenda to add the Planning and Zoning Report; motion carried.

COUNCIL ASSIGNMENTS: The council made a motion after some discussion and clarification to accept the council assignments suggested by the mayor for standing and special committees. Standing Committees are permanent and Special Committees are temporary. He invited “push back” if there were any that felt uncomfortable with their assignments (See Attachment #1).

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilman Davis to approve the committee assignments; motion carried.

PUBLIC COMMENT: Design Review Board Member Spencer Cook addressed the council on the difficulty of applying the City Code when the code seems inconsistent or unclear. The board would like clarification from the council.

EXECUTIVE SESSION:

7:25 P.M. It was moved by Councilwoman Fogle and seconded by Councilman Davis, pursuant to Idaho Code 74-206 1 (a), "Hiring an individual agent, whose qualities are to be evaluated in order to fill a particular vacancy or need; not to fill a vacancy in an elective office or deliberate staffing needs in general." to evaluate city attorney candidates and to move into executive session. Motion carried. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Davis, Fogle, and Nielsen

Those voting nay: None

Thereupon, the mayor declared the motion passed.

8:10 P.M. The executive session ended for Idaho Code 74-206 1 (a). No decisions were made and there was no deliberation.

EXTENDED INTERIM CITY ATTORNEY SANDOW: The council extended Attorney Sandow's interim contract two more weeks until the next meeting.

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to extend Attorney Sandow's interim contract two more weeks; motion carried.

OLD FARM ESTATES SUGAR RIDGE FINAL PLAT: The developers pulled the agenda item earlier in the day and asked to be put on the next agenda.

PLANNING AND ZONING (P&Z) COMMISSION REPORT: Chairman Dave Thompson reported that the commission will not meet on Thursday, February 20 due to lack of a quorum and reported on the following items:

Kelton Larsen Property Plat: Tabled until platting is completed

Old Farm Estates Division #4 Preliminary Plat: Tabled for 8 acres of dedicated open space.

Old Farm Estates "New" Development Agreement: The commission is reviewing the new or revised Old Farm Estates Development Agreement.

Old Farm Estates Division #3 Targhee Heights Apartment Special Use Permit: Being reviewed by City Engineer Dick Dyer.

New Sugar Salem Jr High: The school plans are being reviewed and the commission will set a public hearing as soon as possible. The school needs a preliminary plat, zone change, and special use permit.

New Business: Dave reported that several new businesses are interested in the Sugar City area for our value system, work ethic, and BYU-I University.

HAZARD MITIGATION RESOLUTION ADOPTION: The council adopted the Madison County’s Hazard Mitigation Plan (Plan). County Fire Department Captain Robert Kohler presented the Plan to the council and answered questions. The Plan is regional and will need to be updated every five years.

RESOLUTION NO. 2020-2 (A Resolution to Adopt the 2019 Madison County Hazard Mitigation Plan) – Resolution No. 2020-2 was presented to the council by title only.

MOTION: It was moved by Councilwoman Fogle and seconded by Councilman Davis to adopt Resolution No. 2020-2 to adopt the 2019 Madison County Hazard Mitigation Plan; motion carried. A copy of said resolution is attached hereto marked “Attachment #2.”

PERSONNEL POLICY: First reading.

NEW ROOF SHEETING STANDARD: The council adopted the new Roof Sheeting Standard.

Ordinance No. 350_2020 was introduced and read in full by Mayor Adams entitled:

“AN ORDINANCE TO AMEND SCC 8-1-2 BUILDING CODES TO ADD ADDITIONAL REQUIREMENTS FOR ROOF PERMITS AND FIVE-EIGHTHS (5/8) INCH OSB (ORIENTED STRAND BOARD) SHEETING FOR ALL ROOFS.”

The Ordinance was read in full and placed upon its final passage. It was moved by Councilwoman Nielsen and seconded by Councilman Davis to adopt this ordinance with the wording corrections. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Davis, and Nielsen

Those voting nay: Councilwoman Fogle

Ordinance No. 350_2020 was thereupon declared by the mayor to have been duly passed by not less than two-thirds of the council. The clerk will publish Ordinance No 350_2020 in summary or in full immediately in at least one issue of the *Standard Journal*, a newspaper published in the city of Rexburg, Madison County, Idaho.

MAYOR AND COUNCIL REPORTS:

Eastern Idaho Water Association: Mayor Adams reported on the Eastern Idaho Water Association meeting.

City Clean-up Options – Councilwoman Nielsen tabled the report.

Meeting adjourned at 9:45 p.m.

Signed: _____
Mayor Steven Adams

Attested: _____
Wendy McLaughlin, Clerk-Treasurer

Committee List

Council members will recommend members to the mayor and then full council approval:

Standing Committees

Joy Ball:

Tree & Beautification
Historic Preservation
Sugar Days/Community Breakfast

Connie Fogle:

Parks and Open Space
Liaison Public Works
Emergency Response

Steve Davis:

Community Activity Coordination
Business Development
Teton Dam Marathon
Easter Egg Hunt

Catherine Nielson:

City Code and Planning

Wendy McLaughlin:

Budget

Special Committees

Steven Adams:

Law Enforcement and Public Safety

Kallie Harris
Cameron Stanford
Travis Williams
Dan Porter
Connie Fogle
Jon Turner

Steve Davis:

Welcome Packet

Wendy McLaughlin
Shelley Jones

Catherine Nielsen:

Development code Uniformity

Spencer Haacke, Chair
Citizens and Developers

Connie Fogle:

Park Improvements

Arlynn Jacobson

The City of Sugar City, Idaho

Resolution No. 2020 - 2

“A Resolution to Adopt the Madison County All-Hazard Mitigation Plan.”

WHEREAS, the City of Sugar City recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, the city of Sugar City recognizes the importance of reducing or eliminating vulnerability to disasters caused by natural hazards for the overall good and welfare of the community; and

WHEREAS, on October 10, 2000, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Act”) which provides the legal framework for the Federal Emergency Management Agency (FEMA) mitigation, planning requirements for state, local, and tribal governments as a condition of mitigation grant assistance emphasizing the need to pre-disaster mitigation of potential hazards; and

WHEREAS, as a condition of future funding for mitigation projects, the Act requires jurisdictions to prepare and adopt a hazard mitigation plan to identify and address certain vulnerabilities that exist prior to and during a disaster; and

WHEREAS, FEMA supports post-disaster grant funding through the Hazard Mitigation Plan Grant program, which has a condition of funding eligibility, a requirement for jurisdictions to prepare and adopt a hazard mitigation plan; and

WHEREAS, to maintain continued eligibility for FEMA mitigation grant assistance programs the Act requires a hazard mitigation plan be updated every five years; and

WHEREAS, in accordance with the Act’s requirements, Madison County, The City of Rexburg, and the City of Sugar City engaged in the FEMA-prescribed mitigation planning process to prepare the 2019 Plan and its associated local hazard mitigation plan annexes; and

WHEREAS, the 2019 Plan has been approved, pending Sugar City adoption, by the Idaho Office of Emergency Management and Federal Emergency Management Agency, Region X; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUGAR CITY, AS FOLLOWS:

1. The Sugar City Council hereby accepts, approves, and adopts in its entirety the “2019 Madison County Hazard Mitigation Plan” and Appendixes A-D;

2. The City of Sugar City will continue to participate in the updating and revision of the 2019 Plan with another plan review and revision to occur within a five year cycle, and designated staff will provide annual progress reports on the status of the implementation of the 2019 Plan to the Madison County Commissioners and City Council.

PASSED by the Council of the City of Sugar City on this 13th day of February, 2020.

APPROVED by the Mayor of the City of Sugar City on this 13th day of February, 2020.

(SEAL)

Steve Adams,
Mayor

ATTEST:

Wendy McLaughlin,
City Clerk - Treasurer