

SUGAR CITY PLANNING & ZONING MEETING MINUTES

REGULAR MEETING - THURSDAY, FEBRUARY 7, 2019

Commissioners in attendance: Dave Thompson, Tyler Hoopes, Quinton Owens, Clay Rasmussen

Others in attendance: Building Inspector Cliff Morris, Deputy Clerk Shelley Jones, Councilwoman Joy Ball,
Citizens: Catherine Nielsen, Barbara Lusk

7:40 P.M.

Meeting called to order by Dave Thompson.

Prayer by Quinton Owens

Pledge of Allegiance

Minutes – Action Item:

The minutes of regular P&Z meeting on **January 17, 2019** were reviewed.

Motion made by: Clay Rasmussen to approve the minutes as amended

Motion 2nd by: Tyler Hoopes

Motion carried

Council Meeting Report: Councilwoman Joy Ball reported on previous council meeting held on January 24th.

- There will be a SCADA system added to the south lift station.
- The city is looking at annexing some properties south of town that are either connected to city sewer or requesting to be connected.
- City is changing to LED street lights.
- The new city logo will be placed on the council room wall.
- The city employees have finished ICRMP training to receive a discount on insurance.
- Security emails are ready to implement.
- LTACH grant was not received because of an ITD agreement.

Input from Citizens Concerning Agenda: Thanks to Arlynn Jacobson & crew from Catherine Nielsen on the street light work the department is doing. Catherine Nielsen mentioned that OFE Division 2 neighborhood does not have street lights yet. The city is aware of this and has plans of putting them in this spring.

Discussion on Supplemental Information for Thomas Scott Design Review Application in Business Park: Dave Thompson, acting as Chairman of Design Review at the request of Design Review Chairman Paul Jeppson, led discussion on Kaiback Outfitters (Mission Shoe) in the business park. Thomas Scott updated his plans to make them more architecturally appealing with a colored strip in the siding and more windows. Mr. Scott agrees to make sure he follows the code's requirement of a 70/30 split in materials on the front and right elevations.

Motion made by: Clay Rasmussen to approve modification to application consisting of color additions and change of metal style to siding with the condition that wainscot as originally approved remains.

Motion 2nd by: Quinton Owens

Motion Carried

Report from Chairman:

- Child Pedestrian Safety Grant will be awarded in the next week or so. Chairman Thompson went to a grant writing class and learned how to better the odds of getting grants. There are two new grants coming up in the near future that the Trails committee will be working on.
- Developers are calling and are interested in local properties.

Discussion on Land Use Schedule, Map & Definitions & Possible Setting of Public Hearing Date -

Action Item:

Discussion on planned developments –

- have a gradual increase in density
- lot sizes and setbacks may be designated by use
- have a percentage requirement for open space
- have developer request zone changes after review of PUD/development plans
- define open space requirements for MU1 and MU2
- State declares tiny homes may have a 150 square foot minimum

Discussion on Possible Code Change to Design Review - Action Item: Committee is under the consensus that design review code should be placed under P&Z code. Committee will research how best to do this and discuss further.

Discussion on Possible Changes to Planning & Zoning City Code 9-1-3 and 9-1-4 - Action Item: Paul Jeppson has some thoughts to share with the committee on the code update and will share at next meeting.

Discussion on Plat Process - Action Item: No report

10:20 P.M.

Motion to adjourn the meeting: Quinton Owens

Motion 2nd by: Clay Rasmussen

Motion carried

Meeting adjourned.

Next P&Z meeting will be held February 21, 2019.