

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, MARCH 26, 2020

Presiding: Mayor Steven Adams
Meeting Via Internet Convened at 6:30 p.m.
Prayer: Mayor Adams
Pledge of Allegiance: Councilwoman Nielsen

Present Online: Mayor Steven Adams; Clerk-Treasurer Wendy McLaughlin; Councilors Joy M. Ball, Steve Davis, Connie Fogle, and Catherine Nielsen; City Public Works Director Arlynn Jacobson; City Building Inspector Quinton Owens; Chairman Dave Thompson of the Planning and Zoning Commission; Design Review Board Chair Paul Jeppson; City IT Tech Spencer Cook; City Engineer Dick Dyer; Attorney Chase T Hendricks; City Budget Intern DJ Sims; Madison County Commissioner Brent Mendenhall; Sugar Meadows Representative Jeff Patlovich; Old Farm Estates Developer Ryan Lerwill; Citizens Elaine King and Lawrence Nielsen.

CONSENT AGENDA:

MOTION: It was moved by Councilwoman Ball and seconded by Councilman Davis to approve Consent Agenda and accept the minutes; motion carried.

INTERN REPORT: D J Sims, a student from BYU-I, presented an Excel spreadsheet model for forecasting water revenues and expenses to the Council. By inputting different growth scenarios the City can “forecast” optimal fee schedules – the goal is to lower fees.

PUBLIC WORKS: - Arlynn Jacobson

Backflow Device Code Amendment – Mr. Jacobson reported that backflow devices are mandatory by the Department of Environmental Quality (DEQ).

Street Widths Code Amendment – Mr. Jacobson reminded the Council that the street widths need to be revised to match city and state requirements and standards.

Smoke Free Zones in All City Parks – Mr. Jacobson reminded the council that smoke free zones in park areas are family and respiratory friendly environments.

PUBLIC COMMENT PERIOD:

Elaine King:

Sugar Meadows Final Plat – was not able to find or see the details on the final plat for Sugar Meadows. Mayor Adams showed her where to find the council packets on the city’s website and “zoom” in to make the map larger.

Hwy 33 S Curve – Mrs. King wanted to know more about the Highway 33 S Curve funding from the state and the deadline on March 18.

EXECUTIVE SESSION:

7:10 P.M. It was moved by Councilwoman Ball and seconded by Councilwoman Fogle to move into executive session pursuant to Idaho Code 74-206 1 (a), “Hiring an individual agent, whose qualities are to be evaluated in order to fill a particular vacancy or need; not to fill a

vacancy in an elective office or deliberate staffing needs in general. Motion carried. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Davis, Fogle and Nielsen
Those voting nay: None

Thereupon, the mayor declared the motion passed.

7:50 P.M. The executive session ended for Idaho Code 74-206 1 (a). No decisions were made and there was no deliberation.

OLD FARM ESTATES SUGAR MEADOWS FINAL PLAT: The council approved the final plat for Old Farm Estates Sugar Meadows Final Plat. City Clerk McLaughlin will get the addressing done with GIS before it is recorded. The developers understand and agree that the infrastructure needs to be in place before building permits can be issued.

MOTION: It was moved by Councilman Davis and seconded by Councilwoman Fogle to approve the Old Farm Estates Sugar Meadows Final Plat; motion carried. Councilwoman Nielsen voted against.

GENERAL BUSINESS:

TREE AND BEAUTIFICATION COMMITTEE MEMBERS:

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to approve the appointment of Carolyn Hawkes and Clyde and Rosida Haacke to the Tree and Beautification Committee; motion carried.

HISTORIC PRESERVATION COMMISSION MEMBERS:

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilman Davis to approve the appointment of Becky Brighton to the Historic Preservation Commission; motion carried.

EMERGENCY DECLARATION PROS AND CONS: The Council approved the Mayor's Emergency Declaration. The Declaration will be recorded with the County and given a press release. It will also be posted on the City's Facebook page and website. The city also has a Disaster Form located on Facebook available to the public to request help from the City. Many have responded that they would like to help.

MOTION: It was moved by Councilwoman Fogle and seconded by Councilman Davis to approve the Mayor's Emergency Declaration; motion carried.

APPOINTMENT OF P&Z ADMINISTRATOR/CITYBUILDING INSPECTOR:

MOTION: It was moved by Councilwoman Ball and seconded by Councilwoman Nielsen to approve the Mayor's appointment of Quinton Owens as the city's part-time P&Z administrator and building inspector within the city's budget; motion carried.

HWY 33 PROJECT RECONSIDERATION OR AMENDMENT: The Idaho Department of Transportation (ITD) did not fund the project.

CALENDARED ITEMS:

FIRST DISCUSSION:

City Marshal and Deputy Program: The mayor would like to set up a city Marshal and Deputy program similar to the Neighborhood Watch program but run by the city instead of the county. These city volunteers would be trained to record and report incidents to the city and law enforcement. Rexburg and the county are supportive of the idea. The mayor would like opinions and suggestions. There was some concern of engendering authority overreach and neighbor tattling.

Garbage Fee Increase: The clean-up committee will report at the next meeting. They would like to include a flyer in the billing for this month. They may move the last city-wide clean-up to fall instead of this spring. City Public Works Director Arlynn Jacobson will look into recycling costs for an additional dumpster to recycle metal.

SECOND DISCUSSION:

Backflow Device Code Amendment:

Street Widths Code Amendment:

THIRD DISCUSSION:

Arbor Day Proclamation:

Fair Housing Resolution:

Smoke Free Zone:

MOTION: It was moved by Councilwoman Ball and seconded by Councilwoman Nielsen to approve the Arbor Day Proclamation, Fair Housing Resolution, and Smoke Free Zone Code Amendment; motion carried.

Ordinance No. 352_2020 was introduced and read in full by the city council:

“AMENDMENT TO PROHIBIT THE USE OF NICOTINE PRODUCTS IN SUGAR CITY PARKS.”

It was moved by Councilwoman Ball and seconded by Councilwoman Nielsen to adopt this ordinance.

Ordinance No. 352_2020 was thereupon declared by the mayor to have been duly passed by not less than two-thirds of the council. The clerk will publish Ordinance No 352_2020 in summary or full immediately in at least one issue of the *Standard Journal*, a newspaper published in the city of Rexburg, Madison County, Idaho.

RESOLUTION NO. 2020-7 (To Approve a Fair Housing Resolution): Resolution No. 2020-7 was presented to the council.

MOTION: It was moved by Councilman Davis and seconded by Councilwoman Ball to approve the Fair Housing Resolution; motion carried.

Resolution 2020-7 was thereupon declared by the mayor to have been duly passed by not less than two-thirds of the council. A copy of said resolution is attached hereto marked "Attachment #1."

PLANNING AND ZONING REPORT: No report

MAYOR'S REPORT:

COVID 19 Update: See above "Emergency Declaration Pros and Cons".

ICRMP Training Update: The ICRMP training is mandatory. Please have it done by Monday, March 30 for the April 1 deadline. The city clerk will send out the links again.

DEPARTMENT REPORTS:

Easter Egg Hunt Update: Councilwoman Nielsen reported that the Easter Egg Hunt has been cancelled due to the COVID 19 virus. However, Councilwoman Ball suggested that the city encourage a sidewalk chalk art for Easter. Councilwomen Nielsen and Ball will organize the event.

Arbor Day Celebration: Councilwoman Ball reported that the Arbor Day Celebration has been cancelled.

LEPC (Local Emergency Planning Committee): Councilwoman Fogle reported that the COVID 19 virus state and county updates can be found at BeReadyMadison.org and Coronavirus.idaho.gov. Citizens are encouraged to remain calm.

Meeting adjourned at 10:20 p.m.

Signed: _____
Steven Adams, Mayor

Attested: _____
Wendy McLaughlin, Clerk-Treasurer

RESOLUTION 2020-7

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUGAR CITY, IDAHO, THAT:

WHEREAS, April 2020 marks the 52nd anniversary of the passage of Title VIII of the Civil Rights Act of 1968, commonly known as the Federal Fair Housing Act; and

WHEREAS, the Idaho Human rights Commission Act has prohibited discrimination in housing since 1969; and

WHEREAS, equal opportunity for all—regardless of race, color, religion, sex, disability, familial status or national origin—is a fundamental goal of our nation, state and city; and

WHEREAS, equal access to housing is an important component of this goal—as fundamental as the right to equal education and employment; and

WHEREAS, housing is a critical component of family and community health and stability; and

WHEREAS, housing choice impacts our children's access to education, our ability to seek and retain employment options, the cultural benefits we enjoy, the extent of our exposure to crime and drugs, and the quality of health care we receive in emergencies; and

WHEREAS, the laws of this nation and our state seek to ensure such equality of choice for all transactions involving housing; and

WHEREAS, ongoing education, outreach and monitoring are key to raising awareness of fair housing principals, practices, rights and responsibilities; and

WHEREAS, only through continued cooperation, commitment and support of all Idahoans can barriers to fair housing be removed;

NOW, THEREFORE, I, Steven Adams, Mayor of the City of Sugar City, do hereby proclaim April 2020 as

FAIR HOUSING MONTH

AND ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained

In the City of Sugar City, Madison County, State of Idaho.

UNANIMOUSLY APPROVED AND PASSED BY THE CITY COUNCIL AND MAYOR THIS 26th DAY OF MARCH 2020.

(SEAL)

Steven Adams, Mayor

Wendy McLaughlin, City Clerk-Treasurer