

SUGAR CITY PLANNING & ZONING MEETING MINUTES
REGULAR MEETING - THURSDAY, APRIL 16, 2020
Meeting held electronically via ZOOM

Commissioners in attendance (via ZOOM): Dave Thompson, Paul Jeppson, Christine Lines, Tyler Hoopes

Others in attendance (via ZOOM): P&Z Administrator Quinton Owens, Applicant Kelton Larsen (representing himself, Propeat and K&C Concrete), Sugar Salem School Superintendent Chester Bradshaw (representing himself and Sugar Salem School District), City Engineer Dick Dyer, City Attorney Chase Hendricks

7:25 P.M. The meeting was called to order by: Chairman Dave Thompson

Discussion on Larson Estate Subdivision - Action Item

Thompson recused himself and turned the time over to Commissioner Jeppson for this item for same reason stated in the Public Hearing on the Larsen Estate to be on the safe side. Attorney Hendricks suggested Commissioner Jeppson continue conducting the meeting during the public hearing discussion. Commissioner Jeppson asked if the previous discussion had answered all the commission's questions and concerns.

Commissioner Line's two concerns were met after receiving an email from the City Engineer Dick Dyer with his suggestions and with the receipt of a development agreement. Commissioner Hoopes had no concerns and Commissioner Jeppson stated his concerns were resolved.

Motion made by: Christine Lines to recommend to City Council to accept the Larson application.

Seconded by: Commissioner Hoopes

The City Engineer Dick Dyer suggested with a point of order that Planning and Zoning should amend the motion to state it was the Larsen "Preliminary Plat".

Amended motion by: Commissioner Lines then made a motion to accept the Kelton Larsen Estate Preliminary Plat.

Seconded by: Commissioner Hoopes

All voting aye: Commissioners Lines, Hoopes and Jeppson.

Chairman Thompson had recused himself from voting. **Motion carried.**

Chairman Thompson took over conducting the regular meeting at that point.

Chairman Report – There have been several meetings and some training. In the future there will be a lot of items on the agenda that have been postponed because of more urgent business over the previous months. The Commissioners should watch their emails for information to review for the upcoming meetings.

Discussion on Open Space in City Code and Plat Process and Possible Setting of Public Hearing – Action Item

It was asked if anyone had any new information for the discussion. There was no new information presented. Attorney Hendricks mentioned that the City of Eagle had a good definition of open space. Mr. Thompson mentioned that in their paperwork for open space he had included Eagle's definition to review. Mr. Jeppson also mentioned there was a good plat process found from Texas to include in their review.

Motion by: Commissioner Lines to move minutes to end of meeting.

Seconded by: Paul Jeppson

All in favor, motion carried.

Public Comment: None

P&Z Minutes - Action Item

Minutes of April 2, 2020: the commission will give suggested amendments to Quinton Owens in a timely manner to compile and send the amended minutes out to the commission via email to review at the next meeting.

P&Z Minutes - Action Item

Motion by: Commissioner Lines moved to approve the minutes of March 25, 2020.

Seconded by: Paul Jeppson

Voting was unanimous, motion carried.

Motion to adjourn: Commissioner Jeppson

Motion seconded: Commissioner Lines

Voting was unanimous, motion carried. Meeting adjourned at 7:41.