

## SUGAR CITY PLANNING AND ZONING MEETING MINUTES

REGULAR MEETING - THURSDAY, JUNE 2, 2016

### WORK MEETING

**Commissioners in attendance:** Brent Barrus, Dave Thompson, Tyson Harris, Jeanne Wright, Eileen Kershaw

**Others in attendance:** Dave Ogden, Bill Forsberg, Shelley Jones, Matt Garner, Paul Jeppson

**7:05 p.m.**

Mayor Ogden spoke with the P&Z Committee about keeping in mind the overall view or big picture of what we want for the future of Sugar City and to not get bogged down with the small details to the point of not moving forward. Be a salesman on behalf of the city and a reviewing agency. Meet the needs of those in the city and protect and serve the city. The city is currently working on a mission statement. Work through our chairman, who will communicate with the city council P&Z liaison or the mayor.

**7:15 p.m.**

Bill Forsberg reviewed the process in approving a Preliminary Plat Application. We need to make sure the application is in conformance with city and state code. There needs to be a review of the design review. We need to make use of the checklist for the Preliminary Plat Review and follow it as an outline to make sure the plat application is ready to send to the city council.

### DESIGN REVIEW BOARD MEETING

**7:45 p.m.**

No report

**Eagle Rock Engineering-Kurt Rowland, Old Farm Estates-Division#2-Final Plat**

Kurt did not attend as he is still waiting on a letter from the ITD to complete this application.

### REGULAR MEETING

**Commissioners in attendance:** Brent Barrus, Dave Thompson, Tyson Harris, Jeanne Wright, Eileen Kershaw

**Others in attendance:** Shelley Jones, Matt Garner, Paul Jeppson, Jim Smith, Terry Mortensen, Thomas Garlock

**7:50 p.m.**

The meeting was called to order by Brent Barrus

Pledge of Allegiance

**7:55 p.m. Minutes:**

The minutes of May 19, 2016 P&Z meeting were reviewed.

Motion to approve the minutes as corrected: Tyson Harris

Motion 2<sup>nd</sup>: Jeanne Wright

Discussion on the motion: none

Voting was unanimous in the affirmative

**7:56 p.m. Matt Garner Report on May 26, 2016 City Council Meeting**

See City Council Minutes

**8:05 P.M. River Bend Ranch Preliminary Plat Revision**

Jim Smith reviewed the changes made to the Preliminary Plat Application. Changes were made to gain approval from the Madison County Fire Dept. which included moving the north and south entrances further apart and adding an emergency vehicle access road. There were also some code compliance changes which included 2 turnaround circle radius's being expanded and installation of a hammerhead turnaround.

Other changes included some street name changes/spellings, expansion of some lot sizes, more parking

spaces and widening the 4' foot concrete sidewalk to a 5' asphalt walkway. A walking path was also moved because of the addition of the emergency access road which will be used as a pedestrian walkway. There are still some additional changes that are yet to be made before the Preliminary Plat will be complete.

**9:35 p.m. Commission Business: Eagle Rock Engineering-Kurt Rowland**

Kurt did not attend as he still hasn't received a letter of approval from ITD.

**9:36 p.m. Commission Business: Discussion on Increasing Sugar City's Impact Area**

The committee wants to do an economic impact study for the city. Brent Barrus will be visiting with someone who does economic studies next week.

**9:37 p.m.**

Motion to adjourn meeting: Eileen Kershaw

Motion 2<sup>nd</sup>: Dave Thompson

Voting was unanimous in the affirmative

Meeting adjourned

Our next P&Z meeting will be held on June 16, 2016 at 7:00 p.m.