

MINUTES OF SPECIAL MEETING  
SUGAR CITY COUNCIL  
WEDNESDAY, APRIL 27, 2022

Presiding: Mayor Adams

Meeting Via Internet and at City Hall Convened at 6:30 p.m.

Prayer: Councilwoman Ball

Pledge of Allegiance: Councilman Dayley

Present at City Hall and Online: Mayor Steven Adams; Councilors Joy M. Ball, Glenn Dayley, Connie Fogle, and Catherine Nielsen; Clerk-Treasurer Wendy McLaughlin; Deputy Clerk-Treasurer Bonnie Brosius; Public Works Director Arlynn Jacobson; City Building Inspector and P&Z Administrator Quinton Owens; City Attorney Chase Hendricks; Citizens Dane Bowman, and others who may have joined electronically but not identified.

**CONSENT AGENDA:**

**MOTION:** It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to approve the Consent Agenda; motion carried.

**DISC GOLF:** Dane Bowman, a local citizen, disc golf enthusiast, and representative of the sport, approached the council to get permission to install a disc golf course in Sugar City. He explained that the sport has grown in popularity recently especially during the lock down with COVID 19. Summarized below are some of the advantages he highlighted:

- Similar to golf except you use discs
- Relatively inexpensive to setup – about \$5600 for a course
- Uses existing parks
- No maintenance
- Great family activity
- Sugar City could be another venue for tournaments

The item will be put on the budget agenda for consideration.

**PUBLIC WORKS REPORT:** Public Works Director Arlynn Jacobson reported on the following items:

**Slurry Seal Bids:** Mr. Jacobson reported that he received three slurry seal bids for the 2022 road maintenance project. Streets in the Ponderosa Subdivision, Old Farm Estates, and South Cutler are scheduled for routine maintenance. The low bid went to American Pavement for \$79,979.22. Walk ways will be budgeted for a slurry seal later.

**MOTION:** It was moved by Councilwoman Fogle and seconded by Councilwoman Nielsen to approve the bid award to American Pavement. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, Fogle, and Nielsen

Those voting nay: None

Motion carried.

**Contingency Fund:** Several unexpected equipment breakdowns during the past few months have used the entire budget for shop and equipment maintenance. Mr. Jacobson asked the council for permission to use \$12,782.82 in Contingency so that he can continue to operate to the end of the fiscal year September 30. The Contingency fund is specifically set up for unforeseen expenses with council approval.

**MOTION:** It was moved by Councilwoman Fogle and seconded by Councilwoman Nielsen to move \$12,782.82 from the Contingency fund to the Supplies fund 10-48-230: motion carried.

**Well #4:** All parts to rebuild the 28-year old pump are in for Well #4 and should be ready to install by the end of the week.

**Well #2:** Mr. Jacobson set the water pressure lower in order to conserve water. Citizens are noticing some air when they turn on their water. The city is still waiting on parts.

**Well #5:** Dome Technology approached Mr. Jacobson about the possibility of waiting until fall to fix the liner but he rejected the idea and asked that the liner be repaired as soon as possible. The equipment to help repair the liner is unavailable. Mr. Jacobson may look at using other companies with the equipment and then send the bill to Dome Technology.

**Intermountain Gas Line Maintenance:** Intermountain Gas is currently replacing older gas lines within the city as part of their maintenance program. They also camera sewer lines as part of their maintenance and can make that information available to the city.

**Clean-up Costs:** Mr. Jacobson has prepared a cost breakdown of the city dumpster and fall clean-up to be included in the council packets for the next meeting.

**PUBLIC COMMENT:** No report.

**PLANNING & ZONING REPORT:** Quinton Owens reported on the following items:

**Impact Area:** Planning and Zoning will bump the public hearing date back to make sure all the documents for the impact area including the map, Land Use Table, and Comprehensive Plan portion for Salem are ready for public review. The proposed Zoning Map should be available Monday. They are working to get the public hearing date for May 19.

**Minutes:** The commission has caught up on all their minutes for the past six months with Deputy Clerk Bonnie Brosius' help. The mayor encouraged them to review the minutes individually before each meeting for approval. There should be no discussion on review to eliminate the potential to change what actually happened.

**Sugar Mill and Old Farm Estates Division #4:** Working on a preliminary plat and final plat respectively.

**CALENDARED ITEMS:**

**Kennel License Revisions:**

**MOTION:** It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to approve the Kennel License revision to a 100 foot radius for neighbor consent; motion carried.

**Recreational Vehicle Parking Conflict Revisions:** 2nd reading. Non-operating vehicle needs to be defined. Streets are designed for on street parking.

**MAYOR AND COUNCIL REPORTS:**

**Neighborhood Watch:** Three meetings have been completed. There are several Neighborhood Watch handbooks available along with signs and stickers. All minor roads will be signed with the Neighborhood Watch and existing older signs will be replaced with new signs.

**Historic Preservation Commission:** The commission is happy for the desk and computer in the back room. Needed shelving is available in the garage. They are looking at selling pins and buttons to raise money for the museum instead of reprinting the centennial coin.

**Tree & Beautification Committee:**

**Beautification Project:** Jerry Miller met with Madison County on the triangle beautification project. They are on board with the project. The school's secondary irrigation system is not available so the project will be watered by tying into the city water system.

**Arbor Day Event:** The Arbor Day celebration is planned for Friday, May 13 at 10:00 am in Heritage Park. Southern Idaho Community Forestry Assistant Gerry Bates has been invited to attend the event. An art contest and musical numbers are planned and the mayor is invited to read the Arbor Day Proclamation. A maple tree will be planted in Neibaur Park with the \$300 grant received. Additional trees will be purchased for the new well site to qualify to be a "Tree City".

**Easter Egg Hunt:** Councilwoman Nielsen reported that the event went well. Many came to see the Easter Bunny. There are two boxes of prizes that can be used for Sugar Days. The past two years eggs have been handed out instead of having an Easter Egg "hunt". Several want to have the traditional Easter Egg hunt as well.

**Political Signs:** None of the signs are in compliance – placed in public right-of-ways and violating the "clear vision triangle". The city Code Enforcement officer will call the candidates and have them remove their signs from those areas. A letter each campaign season to remind them of the rules could help.

**EXECUTIVE SESSION:**

8:08 P.M. It was moved by Councilwoman Nielsen and seconded by Councilwoman Fogle to move into executive session pursuant to Idaho Code 74-206(1)(b), "To consider evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent." Motion carried. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, Fogle, and Nielsen

Those voting nay: None

Thereupon, the mayor declared the motion passed.

8:30 P.M. The executive sessions ended for Idaho Code 74-206(1)(b). No decisions were made and there was no deliberation.

Mayor Adams reconvened the open meeting after the executive session. Councilwoman Nielsen made a motion for adjournment with the council's recommendation. Meeting adjourned at 8:30 p.m.

Signed: \_\_\_\_\_  
Steven Adams, Mayor

Attested: \_\_\_\_\_  
Wendy McLaughlin, Clerk-Treasurer