

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, AUGUST 25, 2022

Presiding: Mayor Adams
Meeting Via Internet and at City Hall Convened at 6:30 p.m.
Prayer: Council President Nielsen
Pledge of Allegiance: Councilwoman Ball

Present at City Hall and Online: Councilors Joy M. Ball, Glenn Dayley, Connie Fogle, and Catherine Nielsen; Clerk-Treasurer Wendy McLaughlin; Public Works Director Arlynn Jacobson; Planning and Zoning Administrator Kurt Hibbert; City Building Inspector Quinton Owens; Planning and Zoning Chair Christine Lines; Disc Golf representative Dane Bohman; Citizens Bob, and others who may have joined electronically but not identified.

WELCOME: Mayor Adams conducted the meeting and welcomed everyone present. The meetings were held at City Hall and live over the internet and those who wished to be present were invited to attend.

PUBLIC HEARING (Proposed Property Tax Forgone Resolution): The mayor explained the proposed property tax forgone amount. The city will not levy a 3% increase on property taxes this year. The amount not levied will be placed in reserve for future use as a forgone amount of \$4,265.

Citizens for, against, or neutral were given the opportunity to submit written comments or testify at the hearing. There were no written comments submitted.

In Favor: None
Neutral: None
Against: None

Public hearing closed.

PUBLIC HEARING (Utility Fees Cost of Living Increase): The water and sewer user fees would increase by the Cost of Living rate 5.9%. The garbage can rate was increased in April 5% with an additional .9% proposed. The base fee of \$3.60 will be discontinued with the last city wide clean-up in October.

Citizens for, against, or neutral were given the opportunity to submit written comments or testify at the hearing.

In Favor: None
Neutral: None
Against: None

Public hearing closed.

PUBLIC HEARING (Proposed 2022-2023 Budget):

Citizens for, against, or neutral were given the opportunity to submit written comments or testify at the hearing. There were no written comments submitted.

In Favor: None

Neutral: None

Against: None

Public hearing closed.

REGULAR COUNCIL MEETING CONVENED: 6:34 PM

CONSENT AGENDA:

MOTION: It was moved by Councilwoman Ball and seconded by Councilwoman Nielsen to approve the Consent Agenda; motion carried.

RESOLUTION NO. 2022-5: (Cost of Living Utility Fee Increases 5.9% and discontinued garbage base fee \$3.60) -

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Fogle to approve the proposed utility fee increases and discontinue the garbage base fee for the city wide cleanup. Thereupon, the Clerk called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, Fogle, and Nielsen

Those voting nay: None

Thereupon, the Mayor declared the motion passed. A copy of said resolution is attached hereto marked "Attachment 1". The rates changes will be published in the city newsletter, website, and noticed on the utility billings.

RESOLUTION NO. 2022-6: (Property Tax Forgone Resolution) –

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Fogle to approve the Property Tax Forgone Resolution. Thereupon, the Clerk called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, Fogle, and Nielsen

Those voting nay: None

Thereupon, the Mayor declared the motion passed. A copy of said resolution is attached hereto marked "Attachment 2".

APPROPRIATION ORDINANCE NO. 376_2022 (Fiscal Year 2022-2023): The council approved the appropriation budget ordinance for 2022-2023.

Ordinance No. 376_2022 was introduced to the council and read by title only:

“AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF SUGAR CITY, IDAHO, FOR THE FISCAL YEAR OCTOBER 1, 2022, TO SEPTEMBER 30, 2023, AND APPROPRIATING TO THE SEVERAL DEPARTMENTS, OFFICES AND FUNDS OF THE SAID CITY GOVERNMENT FROM THE REVENUE DERIVED FROM TAXES LEVIED FOR SAID FISCAL YEAR, AND ALL OTHER SOURCES, SUCH SUMS AS MAY BE NECESSARY OR DEEMED NECESSARY BY THE MAYOR AND CITY COUNCIL TO DEFRAY THE EXPENSES AND LIABILITIES OF SAID CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2023.”

It was moved by Councilwoman Nielsen and seconded by Councilwoman Fogle to waive reading of the ordinance on three different days and to place it upon its final passage. Thereupon the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, Fogle, and Nielsen
Those voting nay: None

Thereupon, the mayor declared that the motion, having been passed by not less than two-thirds of the council, had been duly carried. It was moved by Councilwoman Fogle and seconded by Councilwoman Nielsen to adopt this ordinance. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, Fogle, and Nielsen
Those voting nay: None

Ordinance No. 376_2022 was thereupon declared by the mayor to have been duly passed by not less than two-thirds of the council. The clerk will publish Ordinance No. 376_2022 in summary or full immediately in at least one issue of the *Standard Journal*, a newspaper published in the city of Rexburg, Madison County, Idaho.

PUBLIC COMMENTS: No report.

PUBLIC WORKS REPORT: Public Works Director Arlynn Jacobson reported on the following items:

Well #5: The caulking and sealing are completed and the liner is now being applied thicker towards the top and bottom where most of the caulking and sealing were necessary. Next the tank will be cleaned, filled with water, and tested for bacteria and leaks. Well #5 should be up and running by October.

Annual Fire Hydrant Inspection: The Madison County Fire Department completed their annual inspection and flushing of the city’s fire hydrants. They would like to report to the council in November.

Backflow Testing: Out of approximately 150 households with even street addresses, all but 35 have been tested. Only three households have not responded. The city is planning on contracting for approximately 10-15 households for backflow tests. The cost will be added to the customer’s utility bill. The mayor asked that a thank you be published in the next city newsletter

for citizen cooperation and help in keeping the city's water system clean and safe.

PLANNING & ZONING REPORT:

Christine Lines reported on the following items:

Proposed Impact Area: The commission is still waiting to hear back from the County on the city's proposed area of impact.

Problem Area Zoning Recommendations: The commission is working on 9 problem area zonings that need to be fixed.

Business Park Committee: The Planning and Zoning has begun the process to help organize a committee of business park owners and the city withdrawing. The owners will be responsible to enforce and amend their CC&Rs. The city will enforce city code.

GENERAL BUSINESS:

Mayoral Appointment(s): No report.

Historic Preservation Bank Account: The city will keep the Historic Preservation Commission bank account procedures as other departments for now until they are organized as a separate entity. The city will sign checks and approve all transactions.

Disc Golf: The city approved a \$10,000 budget to install a disc golf course in Mayor's, Smith, West Entrance, and Walking Path Rest Area Parks. Park reservations for use of the disc golf course will only be required for formal tournaments or similar events. The game works well with other separate activities. The cost to install the disc golf will be around \$8,900. Donations are encouraged.

MOTION: It was moved by Councilwoman Ball and seconded by Councilwoman Nielsen to approve \$10,000 toward the disc golf course; motion carried.

Public Works Standard Resolution: Public Works Director Arlynn Jacobson is working with City Engineer Dick Dyer and presented a draft Public Works Standard (Standard) Resolution to be published online. Its detailed information will help clarify the city's standard for sidewalks, mailboxes, lighting, streets, meters, water and sewer connections, storm drains, etc. The City Code will reference the Standard to avoid confusion. It will be placed with the Calendared Items Public Works Ordinance for further discussion.

Municode Renewal Contract for Self-Publishing Software: Tabled until next meeting.

CALENDARED ITEMS:

First Discussion

Street Code Amendment for Road Designations Ordinance:

Street Right-of-Ways -Proposed High Density/Business Residential street right-of-ways remain at 68 feet. A "Normal" Residential street designation will be added and revised to 60' from 68' widths.

Green strip specifications will be added to sidewalk classifications. Ribbon curbing options and maximum city block length requirements will be discontinued.

Review and compliance approval will be done by the City Engineer and Public Works Director instead the City Engineer and Mayor.

Public Works Standard Ordinance:

Hardened Residential Frontage - Proposed increase to 50 – 60% from 40% hardened residential front yards to accommodate off street parking with more options for hardened surfacing.

Water service lines between the main line and curb stop (including meter pit) shall be installed by the developer or home owner and maintained by the city. The property owner will be responsible to maintain the service line from the meter pit to the house.
Clear Vision Triangle area, requirements, and map, will be updated for clarity.

MAYOR AND COUNCIL REPORTS:

Historic Preservation Commission: No report.

Tree & Beautification Committee: The committee will meet again on September 1. Hans Redd is working on the Memorial Garden triangle. The sprinklers need to be adjusted. Yard awards will be announced at their next meeting.

Pavilion: The mayor has asked ICCU to help sponsor the Heritage Park Pavilion. He also wants to use their services as one of the city's main banks. They have supported the city's events in the past and are community minded.

Emergency Meetings: Councilwoman Fogle will attend upcoming mandatory emergency meetings.

Councilors Nielsen and Fogle made a motion for adjournment. Meeting adjourned at 7:45 p.m.

Signed: _____
Mayor Steven Adams

Attested: _____
Wendy McLaughlin, Clerk-Treasurer

The City of Sugar City Idaho

Resolution No. 2022-5

“A Resolution to Approve the Cost of Living Rate Increase to Utilities (Water, Sewer, Garbage) Usage Fees and Discontinue the Garbage Base Fee.”

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUGAR CITY, AS FOLLOWS:

Effective October 1, 2022 the rates for the following items for Sugar City residences and businesses shall be as follows:

A. WATER

- 1. Base rate remains the same - \$40 per month
2. Usage 2022 Cost of Living rate (5.9%) increase \$0.06 from \$0.96 - \$1.02 per thousand gallons/month

B. SEWER

- 1. Base rate remains the same - \$22.97 per month
2. Usage 2022 Cost of Living rate (5.9%) increase \$0.20 from \$3.47 - \$3.67 per thousand gallons/month

C. GARBAGE – 2022 Cost of Living Rate Increase – 5.9% (5% increase in April 2022) - 0.9% increase as follows:

- 1. Residential Can\$16 to \$16.20
2. 2nd Can \$12 to \$12.16
3. 3 Yard Dumpster (every other week).....\$43.73 to \$44.11
4. 3 Yard Dumpster\$87.48 to \$88.23
5. 6 Yard Dumpster\$164.30 to \$165.71
6. 8 Yard Dumpster\$214.19 to \$216.03

FALL CLEAN-UP BASE FEE Discontinued

PASSED by the Council of the City of Sugar City on this 25th day of August, 2022

APPROVED by the Mayor of the City of Sugar City on this 25th day of August, 2022.

(SEAL)

Steven Adams, Mayor

ATTEST:

Wendy McLaughlin,
City Clerk-Treasurer

RESOLUTION NO. 2022-6

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR CITY, IDAHO, RESERVING THE FORGONE AMOUNT FOR FISCAL YEAR 2023 FOR POTENTIAL USE IN SUBSEQUENT YEARS AS DESCRIBED IN IDAHO CODE §63-802, et al.

WHEREAS, Idaho Code §50-235 empowers the city council of each city to levy taxes for general revenue purposes; and,

WHEREAS, Idaho Code §50-1002 requires the city council of each city in the State of Idaho to pass a budget, referred to as an annual appropriation ordinance; and,

WHEREAS, Idaho Code §63-802 sets limitations on all taxing district budget requests on the amount of property tax revenues that can be used to fund programs and services; and,

WHEREAS, Idaho Code §63-802(1)(a) allows each taxing entity to increase property tax budget amounts by a maximum of 3%, plus an amount calculated based on the value of both new construction and annexation added during the previous calendar year, plus an amount for forgone taxes; and,

WHEREAS, Idaho Code §63-802(1)(f) requires that the City adopt an annual resolution to reserve additional forgone amount in order to utilize that amount in subsequent years; and,

WHEREAS, the City has met the notice and hearing requirements in Idaho Code §63-802(1)(f) to reserve the current year's increase in the forgone amount; and,

WHEREAS, the City intends to reserve \$4,265 of its current year's increase in allowable forgone amount.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SUGAR CITY, IDAHO, that \$4,265 of the current year's allowable increase in its forgone amount is reserved and included in the City's total forgone balance for potential use in subsequent years.

PASSED by the SUGAR CITY COUNCIL on the 25th day of August, 2022.

MAYOR

ATTEST:

CITY CLERK-TREASURER