

MINUTES OF REGULAR MEETING  
SUGAR CITY COUNCIL  
THURSDAY, NOVEMBER 10, 2022

Presiding: Mayor Adams

Meeting Via Internet and at City Hall Convened at 6:30 p.m.

Prayer: Councilman Dayley

Pledge of Allegiance: Mayor Adams

Present at City Hall and Online: Councilors Joy M. Ball, Glenn Dayley, and Catherine Nielsen; Public Works Director Arlynn Jacobson; City Building Inspector Quinton Owens; Planning and Zoning Administrator Kurt Hibbert; Planning and Zoning Chair Christine Lines; Citizens Samantha Service of Rexburg, Morgan Madsen, Blooklyn, Chloe, and others who may have joined electronically but not identified. Councilwoman Fogle was excused.

**CONSENT AGENDA:**

**MOTION:** It was moved by Councilwoman Ball and seconded by Councilwoman Nielsen to approve the Consent Agenda; motion carried.

**NORTH REXBURG INTERCHANGE TRAFFIC LIGHTS – Wade of Idaho**

**Transportation Department:** No report.

**NEIBAUR PARK MILITARY EQUIPMENT DONATION RESOLUTION:** The council felt it was a good idea to showcase Neibaur Park with a decommissioned military equipment display to honor veterans. However, there was concern approving up to \$10,000 of city funds to move and set up the equipment. The mayor suggested that private donations be used instead of city funds.

**RESOLUTION NO. 2022-9: (Army Donations Program)** – Resolution No. 2022-9 entitled: “A RESOLUTION TO APPROVE PARTICIPATION IN THE UNITED STATES ARMY DONATIONS PROGRAM FOR DONATIONS OF COMBAT MATERIAL”.

**MOTION:** It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball with a friendly amendment to approve the resolution without a budget and use private funds to transport and set up the display. Thereupon, Mayor Adams called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, and Nielsen

Those voting nay: None

Councilwoman Fogle was excused

Thereupon, Mayor Adams declared the motion passed. A copy of said resolution is attached hereto marked “Attachment 1”.

**IDAHO CENTRAL CREDIT UNION (ICCU):** The city will use ICCU as the main bank for both the general and utility funds to simplify banking processes and needs. Beehive Federal Credit Union and Zions Bank respectively currently house the fund accounts. ICCU has been

very supportive of Sugar City events in the past. The city's auditor will be consulted before switching banks.

**PUBLIC COMMENTS:** No report.

**BUSINESS PARK WALKING PATH PATRON PARKING:** There is a need for patron parking for the walking path in the Business Park. Customers currently park on the streets in the Business Park which is discouraged. A lot just south of the Sugar City interchange and adjacent to the railroad tracks will be prepared with signage and a crosswalk until next spring when gravel or cement can be added. Grants will be sought to help fund with the project.

**PUBLIC WORKS REPORT:** Public Works Director Arlynn Jacobson reported on the following items.

**Water/Sewer Study Grants:** The city was approved for both the water and sewer study grants with a match of 50%. The water study update match for the city is \$15,000 and the sewer study match is \$25,000. The studies need to be completed by June 2026 but city engineer Dick Dyer hopes to have them completed by the end of next year. The mayor asked that Mr. Jacobson and Kurt Hibbert work with Mr. Dyer to make sure all needs are addressed.

**Disc Golf Sponsors:** Dane Bohman is working on sponsorships for the disc golf course. The city has already received one \$300 sponsorship from Richard and Peggy Larsen Farms. Several other businesses have indicated they will donate in January. Mr. Bohman reported that over 100 patrons are using the disc golf app.

**Child Safety Grant:** A signed copy of the contract with JM Construction will be delivered to the city. Construction will begin next spring on the Third South sidewalk.

**Sugar Mill Water Lines:** Tests have come back clean on the existing water lines. They are ready to start building.

**Old Farm Twin Homes:** The water and sewer lines have been installed and they are working on the lift station.

**Well #5:** Mr. Jacobson reported they are working with the engineers and contractors.

#### **PLANNING & ZONING REPORT:**

Kurt Hibbert and Christine Lines reported on the following items:

**Public Hearings:** Two public hearings have been scheduled for December 1 for the emergency tower and the expansion of the Sugar RV Park.

**Projects and Deadlines:** The commission is working on several projects and setting deadlines for completing them.

**Commissioner Resignation:** Tyson Harris resigned from the commission. The commission needs two new representatives from the city and two from the Salem impact area.

**Teton Island Estates (The Meadows):** The development agreement is signed and Phase 1 Final Plat is completed and recommended by City Engineer Dick Dyer to the County. The project is ready to move forward.

**Tiny Homes:** The commission needs to address "tiny homes" since there is some interest. P&Z will continue to look at the applicability of accessory dwelling units in the city to provide additional housing without having to build more infrastructure.

**Airbnb Concerns:** The city does not want to regulate the several Airbnbs in town but has concerns about safety and health inspections.

**Thanksgiving Point Model:** Mr. Hibbert is seeking an invitation to go to Lehi, Utah and meet with their planning department Thanksgiving point. The council is invited to attend and a carpool can be arranged.. Mr. Hibbert will meet with Lehi officials this week to schedule a date.

**Agricultural Products Facility:** A new agricultural products facility is looking to locate in the Sugar City Industrial Park. It is a value added agricultural company that would like to get their permits in place before spring.

**GENERAL BUSINESS:**

**Mayoral Appointment(s):** No report.

**CALENDARED ITEMS:**

**First Discussion –**

**Delinquent Utility Notices and Fees:** The council discussed a proposal to reduce the amount of time and expense on delinquent notices and the addition late payment and water shutoff fees. The service fee for billing statements will be removed. The council will schedule a public hearing when they meet again in January.

**Third Discussion –**

**Excavation Permit Code Revisions:** Public Works Director Arlynn Jacobson has been working with City Attorney Chase Hendricks to revise the code, fees, and application and asked for more time.

**MAYOR AND COUNCIL REPORTS:**

**Emergency Response:** To review the emergency response plan, the mayor asked the council what the city would do if there was an earthquake.

**Eastern Idaho Water Coalition:** The mayor serves on the board of the coalition that reviews regional water rights, mitigates water shortages. He encouraged the council's participation in attending the meetings.

**Veteran's Day Ceremony:** The city has purchased a wreath to be hung in Neibaur Park. The mayor will attend the ceremony sponsored by the Rexburg Area Chamber of Commerce.

**ECHO Chairman:** Mr. Jacobson was appointed the chairman of the Eastern Counties Highway Organization (ECHO). Meetings will be held quarterly in Sugar City. The organization helps with grants from the transportation department issues letters of support.

Motion was made for adjournment. Meeting adjourned at 7:55 p.m.

Signed: \_\_\_\_\_  
Mayor Steven Adams

Attested: \_\_\_\_\_  
Wendy McLaughlin, Clerk-Treasurer

**RESOLUTION NO. 2022-9**

**“A RESOLUTION TO APPROVE PARTICIPATION IN THE UNITED STATES ARMY DONATIONS PROGRAM FOR DONATIONS OF COMBAT MATERIAL”**

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WHEREAS, the Council of the City of Sugar City, Idaho desires to participate in the United States Army Donations Program for donations of combat material for display; and

WHEREAS, the City has identified Neibaur Park as a suitable location for a “tracked vehicle” display.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUGAR CITY, AS FOLLOWS:

DISPLAY EQUIPMENT: The City will not loan, sell, transfer, or give to or allow use by any other organization of the army display piece;

UPON ACCEPTANCE OF DISPLAY EQUIPMENT: The city is responsible for all release, demilitarization, display site preparation, and transportation costs associated with the conditional loan of display equipment. Depending upon the type of equipment available: demilitarization, radiological and release costs can exceed several thousand dollars.

TRANSPORTATION OF DISPLAY EQUIPMENT: Transportation of an item will be at the city’s expense with use of private funds via a commercial carrier. Combat equipment can be located throughout the Continental United States of America, distance from currently location to display site will vary. The City will only consider transporting combat equipment within the region.

PASSED by the Council of the City of Sugar City on this 10th day of November, 2022.

APPROVED by the Mayor of the City of Sugar City on this 10<sup>th</sup> day of November, 2022.

(SEAL)

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Steven Adams,  
Mayor

ATTEST:

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Wendy McLaughlin,  
City Clerk-Treasurer