

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, SEPTEMBER 22, 2022

Presiding: Council President Nielsen/Mayor Adams
Meeting Via Internet and at City Hall Convened at 6:30 p.m.
Prayer: Councilman Dayley
Pledge of Allegiance: Councilwoman Fogle

Present at City Hall and Online: Councilors Joy M. Ball, Glenn Dayley, Connie Fogle, and Catherine Nielsen; Public Works Assistant Cody Cureton; Planning and Zoning Administrator Kurt Hibbert; City Building Inspector Quinton Owens; Planning and Zoning Chair Christine Lines; City Attorney Chase Hendricks; City Engineer Dick Dyer and others who may have joined electronically but not identified. Public Works Director Arlynn Jacobson and Clerk-Treasurer Wendy McLaughlin were excused.

WELCOME: Council President Nielsen called the meeting to order and welcomed everyone present.

CONSENT AGENDA:

MOTION: It was moved by Councilwoman Fogle and seconded by Councilwoman Ball to approve the Consent Agenda; motion carried.

FUNDING APPLICATIONS FOR WATER AND SEWER STUDIES: City Engineer Dick Dyer reported that we have been accepted by the Department of Environmental Quality (DEQ) to apply for grants for each of the water and the sewer studies. The water study will be an update on the one that was done a few years ago and the sewer study will be a new study as it has been 20 plus years since the last one.

The sewer study will look at growth and provide information on the existing facilities, their conditions, remaining service life, and potential future upgrades.

The DEQ water and sewer grants will provide half of the cost for the studies. The city will pay \$25,000 for the sewer study and \$15,000 for the water study. If funds have not been allocated for both studies, the budget can be reopened.

MOTION: It was moved by Councilman Dayley and seconded by Councilwoman Fogle to authorize the mayor to sign the submittal for the grant applications. Thereupon, the Council President Nielsen called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, Fogle, and Nielsen
Those voting nay: None

Motion carried.

RESOLUTION NO. 2022-7: (Water and Sewer Grant Application Authorizations) –
Resolution No. 2022-7 was read in full by Councilwoman Fogle entitled: “A RESOLUTION OF

THE CITY COUNCIL OF THE CITY OF SUGAR CITY, IDAHO AUTHORIZING THE MAYOR TO SIGN ALL APPLICATIONS, FUNDING AGREEMENTS, AND OTHER DOCUMENTS RELATING TO DRINKING THE WATER AND WASTEWATER PROJECT.”

MOTION: It was moved by Councilwoman Fogle and seconded by Councilwoman Ball to authorize the mayor to sign the applications, funding agreements, and other documents relating to the drinking water and wastewater project. Thereupon, the Council President Nielsen called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, Fogle, and Nielsen

Those voting nay: None

Thereupon, the Council President Nielsen declared the motion passed. A copy of said resolution is attached hereto marked “Attachment 1”.

An environmental review of the proposal and potential impact will be needed in the future.

MOTION: It was moved by Councilwoman Ball and seconded by Councilwoman Fogle to select City Engineer Dick Dyer to go forward as engineer for the water and sewer studies; motion carried.

MOTION: It was moved by Councilwoman Fogle and seconded by Councilwoman Nielsen to approve the application for the Federal Emergency Management Agency (FEMA) and Environmental Protection Agency (EPA) Rural Wastewater Facility Grant; motion carried.

PUBLIC WORKS REPORT: Public Works Assistant Cody Cureton reported on the following items. Public Works Director Arlynn Jacobson was excused.

Well #5: The tank is still leaking.

Business Park: Mr. Jacobson authorized the temporary dumping of mud and rocks in the Business Park from Intermountain Gas gas line replacement project. It will be cleaned off as soon as it dries.

Intermountain Gas Line Replacement Project: Discussion was had regarding the gas company’s and worker’s responsibility for any damages to properties and internet services particularly on long term issues.

PUBLIC COMMENTS: No report.

PLANNING & ZONING REPORT:

Christine Lines reported on the following items:

Business Park Committee: Planning and Zoning and the Business Park met last night and elected a new board. The board took over and worked well together proceeding with the agenda.

Additional P&Z Members to Serve: Ms. Lines was concerned about names she submitted to serve on Planning and Zoning weren’t being contacted. The mayor will visit with her separately. The Council asked that they be able to give informal feedback on potential commission members.

P&Z Administrator Kurt Hibbert reported on the following items:

City Zoning Ordinance: This is the time to make any change recommendations. They are working on Salem with their zoning.

Mayor's Youth Advisory Committee: Originally the north side of town had 120 homes and now there are 505 existing homes and homes in progress. Jeff and Gina Wheeler are on Sugar-Salem Advisory Committee and are trying to figure out where new homes will be built and how to place any new schools to meet the needs of families to be able to plan for future growth of our schools. Mr. Hibbert recommended that perhaps the Sugar-Salem Advisory Committee could work with the mayor's Economic Development Committee in order to have more regular communication with the community.

Proposed Impact Area: Mr. Hibbert met with the County Commissioners. They were confused and wondered if the proposed impact area request was a serious proposal. A work meeting with the County needs to be held as soon as possible to answer questions and move forward. Sugar City is the fastest growing city in the county, state, and United States. This is the first time in Idaho so many people have actively petitioned to be in an area of impact.

The mayor joined the meeting at 7:15 p.m.

GENERAL BUSINESS:

Mayoral Appointment(s): No report.

CALENDARED ITEMS:

Second Discussion

Street Code Amendment for Road Designations Ordinance: Tabled to next meeting.

Street Right-of-Ways -Proposed High Density/Business Residential street right-of-ways remain at 68 feet. A "Normal" Residential street designation will be added and revised to 60' from 68' widths.

Green strip specifications will be added to sidewalk classifications. Ribbon curbing options and maximum city block length requirements will be discontinued.

Review and compliance approval will be done by the City Engineer and Public Works Director instead the City Engineer and Mayor.

Public Works Standard Ordinance: Tabled to next meeting.

Hardened Residential Frontage - Proposed increase to 50 – 60% from 40% hardened residential front yards to accommodate off street parking with more options for hardened surfacing.

Water service lines between the main line and curb stop (including meter pit) shall be installed by the developer or home owner and maintained by the city. The property owner will be responsible to maintain the service line from the meter pit to the house.

Clear Vision Triangle area, requirements, and map, will be updated for clarity.

MAYOR AND COUNCIL REPORTS:

Mayor Report: The mayor reached out to the National Guard about having their presence at Sugar City events such as Sugar Days and Treats in the Streets.

Historic Preservation Commission: Their meeting was held on September 15th. Martha Arnell will be writing thank you notes to people who have donated things for the Commission. They are trying to get a TV up and running for the City Hall window by the end of the year. The Commission will have a booth at the October 20th Treats in the Streets event. They will have a raffle and a fishpond. The scanner is now up and running. Each of the commissioners will be contacting specific community members for old photos that can be scanned for the museum.

Tree & Beautification Committee: No report.

Councilors Nielsen and Fogle made a motion for adjournment. Meeting adjourned at 8:00 p.m.

Signed: _____
Mayor Steven Adams

Attested: _____
Wendy McLaughlin, Clerk-Treasurer

**State of Idaho
Department of Environmental Quality**

**AUTHORIZING RESOLUTION 2022-7
Attachment SRF-03**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR CITY, IDAHO AUTHORIZING THE MAYOR TO SIGN ALL APPLICATIONS, FUNDING AGREEMENTS, AND OTHER DOCUMENTS RELATING TO DRINKING WATER AND WASTEWATER PROJECT {PROJECT}.

WHEREAS, the City intends to develop a Project for Drinking Water and Wastewater facilities for the City drinking water and wastewater system, such Project being necessary to determine the needs of the area for health, safety, and wellbeing of the people; and

WHEREAS, the Project is to be developed in accordance with the requirements in Idaho "Rules for Administration of Planning Grants for Drinking Water and Wastewater Facilities" (IDAPA 58.01.22), "Rules for Administration of Wastewater and Drinking Water Loan Funds" (IDAPA 58.01.12) and will set forth drinking water and wastewater facilities required to be constructed to serve the needs of the area; and

WHEREAS, the costs of the Project of the drinking water and wastewater facilities are eligible for state funding;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sugar City, Idaho, that the Mayor is/are duly authorized to sign applications, grant agreements and amendments, and other documents relating to drinking water and wastewater Projects.

Passed and adopted by the City Council of the City of Sugar City on the 22nd day of September 2022.

By the following votes:

AYES: 4

NAYS:

ATTESTED BY:

Wendy McLaughlin, City Clerk

Mayor Steven Adams