



Sugar  
City

Tax Form # \_\_\_\_\_  
(Must be filled out)

## SUGAR DAYS CELEBRATION VENDOR BOOTH RENTAL AGREEMENT

**Saturday, June 17, 2023 Heritage Park, Center St., Sugar City, ID 10:00 am-8:00 pm**

The City is Inviting Food, Commercial and Arts & Crafts Vendors to  
Participate in Providing Family Oriented Products & Activities for the Celebration

**Business:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_ **Zip:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Event ID:** 462422016

**Start Date:** June 17, 2023

**End Date:** June 17, 2023

**Location:** HERITAGE PARK,  
E. CENTER STREET  
SUGAR CITY, ID 83448-0056

**ALL event PARTICIPANTS must do the following:**

1. Go to [tax.idaho.gov/GoToTAP](http://tax.idaho.gov/GoToTAP) and under "Sellers and Promoters" click "Register as a Temporary Seller or Promoter."
2. Choose "Seller WITH Event ID" > "Next"
3. Choose "I am going to an event" > "Next"
4. Enter the Event ID > "Next"
5. Enter your Seller Information > "Next"
6. Choose Purpose: "I am not making taxable sales," "I have a regular permit" or "I need a temporary permit." > "Next"
7. Review your entry > "Submit"
8. Check your email account for further instructions or attached Temporary Sellers Permit (if applicable).

All participants need to register but Regular Sales & Use Tax holders do NOT need a Temp Permit.

**EXEMPTION FORM with you in your booth. Call the local Public Health Office at 356-3239 if you have questions about a temporary food license. (Not the same as your regular food business license.)**

**For sale of merchandise please attach a photo and description of items to be sold.**

**Please give a short description of your booth contents below:**

**Space Fee:**

Registration: **\$25** Charitable Organization: **\$0**

Space rental includes: 15' x 15' booth space – You provide table/chair/canopy

Additional Services: **\$5** for Electricity if needed \_\_\_\_\_ Check here if needed **(LIMITED AVAILABILITY)**

**Total Payment: \$** \_\_\_\_\_

Payment Method: Cash \_\_\_\_\_ Check \_\_\_\_\_ Credit/Debit Card \_\_\_\_\_

*To pay by credit/debit card, call or come to city hall (accepted cards: Visa, MasterCard or Discover)*

**Notification of cancellation must be made by Thursday, June 1, 2023 or any monies exchanged will not be refundable.**

Please return this form accompanied with payment by Thursday, June 1, 2023 to:

Sugar City Hall, P.O. Box 56 or 10 E. Center St., Sugar City, ID 83448

For questions, call 208-356-7561 or email: [jcreel@sugarcityidaho.gov](mailto:jcreel@sugarcityidaho.gov)



## SUGAR DAYS CELEBRATION VENDOR BOOTH RENTAL AGREEMENT

This agreement made by and between, the City of Sugar City, **ORGANIZER** hereafter, and \_\_\_\_\_, hereafter called **VENDOR**.

**ORGANIZER** and **VENDOR** agree to the following:

**1. ORGANIZER** leases to **VENDOR** display space in the “**Sugar Days Celebration**” to be held in Heritage Park Saturday, June 17, 2023, from 10:00 a.m. to 8:00 p.m.

**2.** Display space will be sold on a first come, first serve basis. Vendor fee entitles **VENDOR** to a **15’ x 15’ space** and electricity (for **\$5** if needed).

**3. VENDOR** shall not, without prior written consent of **ORGANIZER**, assign or sublet any part of this lease/ display space.

**4. VENDOR** agrees to occupy the space for the full time of the Sugar Days Celebration in Heritage Park. It is further agreed that if said **VENDOR** does not occupy the contracted space or fails to comply in any other respect with the terms of this agreement, that the **ORGANIZER** shall have the right, without notice to the **VENDOR**, to sell such space or any part thereof. Therefore, the **VENDOR**, failing to occupy said space or comply with any of the provisions of this agreement, agrees to pay entire contract price, as loss and/ or damage suffered by said **ORGANIZER** on account of such failure. Notification of cancellation must be made by **Thursday, June 1, 2023** or any monies exchanged will not be refundable.

**5. ORGANIZER** will not be responsible for any loss by fire, theft, wind, storm, explosion, or any other cause whatsoever, to any property belonging to **VENDOR**, nor is **ORGANIZER**, responsible from loss of occupancy or other loss to **VENDOR** by destruction or damage to the display area. **VENDOR** releases **ORGANIZER** from any and all other causes whatsoever, for theft or damage to equipment, booths or displays within the booths – by fire, rain, accident or any other cause whatsoever, **VENDOR** assumes full and total responsibility for all patrons of the Sugar Days Celebration in Heritage Park who enter **VENDOR’S** display area and releases and agrees to indemnify **ORGANIZER** from any claims by any patron concerning the goods or services **VENDOR** displays, provides or sells at or in connection with the Sugar Days Celebration in Heritage Park. **VENDOR** agrees to bear full responsibility for any damage caused to the exhibition facility by **VENDOR**, his agents or employees during the Sugar Days Celebration in Heritage Park, while setting up, and while tearing down of the display area. **VENDOR** agrees to indemnify, hold harmless, and covenants not to sue **ORGANIZER** for any and all liability, real or alleged, arising out of or in connection with this lease agreement. **VENDOR** agrees to pay all costs of collection, default, breach or enforcement hereunder, including reasonable attorney’s fees.

**6. HOLD HARMLESS AGREEMENT: Vendor agrees to hold organizer harmless to all liability issues pertaining to this Sugar Days Celebration.**

I, the **VENDOR**, hereby agree to indemnify, defend, and hold the **ORGANIZER** and all of their employees, agents, representatives and volunteers harmless from and against any and all claims, liabilities, losses, damages, costs, expenses (including attorney's fees), judgments, and penalties arising out of (i) any third party claims concerning alleged defective products or merchandise manufactured, distributed, provided and/or sold

by the **VENDOR**; (ii) any act or omission to act of the **VENDOR**, its employees, servants, and agents. I understand the **ORGANIZER** reserves the right to remove any vendors that they deem inappropriate to the Celebration. I acknowledge failure to comply with the standards of being "suitable for all ages" may result in my removal from the Celebration and jeopardize my participation in future Celebrations. I understand that there are no refunds or rain checks due to inclement weather. In consideration of the **ORGANIZER'S** acceptance of my application, I agree to accept all decisions of the city as final. I agree to allow the city use of enclosed promotional materials, as well as photographs and videotapes taken during the **2023 Sugar Days Celebration**, for purposes of promoting the Celebration this year and in future years. I also agree to allow the **ORGANIZER** to release my name to the public for promotion. I understand that the **ORGANIZER** does not carry insurance to cover my personal property, merchandise, product, or equipment and that I store and present my product, merchandise and equipment at my own risk.

7. This agreement contains the entire understanding of the parties and no oral or other representation not contained herein shall be binding upon the parties hereto.

8. Set up complete by 10:00 a.m. Take down complete by 9:00 p.m.

**Vehicles allowed on grass for set up and take down only!**

9. Contact Information:

City of Sugar City  
P.O. Box 56  
Sugar City, ID, 83448

[jcreel@sugarcityidaho.gov](mailto:jcreel@sugarcityidaho.gov) Tel: 208-356-7561

*I have read and agree to abide by the terms and conditions of this application. I understand and agree by signing that any false statement will result in forfeiture of booth space and all fees.*

Please return this form with your Booth Application Form and fee no later than June 1, 2023.

Make checks payable to the City of Sugar City.

**VENDOR:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Responsible Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_