

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, MARCH 9, 2023

Presiding: Mayor Adams

Meeting Via Internet and at City Hall Convened at 6:30 p.m.

Prayer: Council President Nielsen

Pledge of Allegiance: Councilman Dayley

Present at City Hall and Online: Mayor Adams; Councilors Joy M. Ball, Daniel Baird, Glenn Dayley, and Catherine Nielsen; City Clerk-Treasurer Wendy McLaughlin; Public Works Director Arlynn Jacobson; City Building Inspector Quinton Owens; Planning and Zoning Administrator Kurt Hibbert; Planning and Zoning Chair Christine Lines; City Attorney Chase Hendricks; Standard Journal Reporter Lisa Smith; City Fiber Project Manager Dave Thompson; and others who may have joined electronically or otherwise but not identified.

COUNCIL CONSENT OF MAYORAL APPOINTMENT:

MOTION: It was moved by Councilwoman Ball and seconded by Councilwoman Nielsen to approve Daniel Baird's appointment to the Council; motion carried.

He will serve until the next general election, at which time; Councilman Baird (if elected) shall fill the balance of the original term which is December 2025. He fills Connie Fogle's council seat.

OATH OF OFFICE: Mayor Adams administered the Oath of Office to Councilman Baird and thanked him for his willingness to serve and Councilwoman Fogle for her years of service.

CONSENT AGENDA:

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to approve the Consent Agenda; motion carried.

PLANNING & ZONING REPORT:

Planning and Zoning Administrator and City Planner Kurt Hibbert reported on the following items:

Public Hearings: The public hearings for the Comprehensive Plan, Land Use and Zoning map revisions, and the addition of a new Regional Commercial Code were not well attended by the public. Mr. Hibbert would like to do additional community outreach.

Yellowstone Teton Townhomes: A security bond is needed before moving forward with the final plat. Teton Heights Condos are also planning on moving forward with their development.

Maupin Welding/Gary Jeppesen/Porters: Owners are also looking at developing out their properties. Connecting roadways and planning is important for successful development.

Sugar City Growth: Sugar City is growing and changing in major ways and needs the public eye to help. A small downtown blue print with a larger commercial development on the fringes of town is the idea.

P&Z Chairwoman Christine Lines reported on the following:

RV Park Expansion: A public hearing is set for March 16 for the RV Park expansion.

Four New Commissioners Needed: P&Z will be losing four commissioners in June.
Adopt Alcohol Use Zone: It may be needful for Sugar City to adopt a C4 Zone for alcohol use.

Revitalization of Center Street: The next priority for P&Z is revitalizing the downtown area.

COMPREHENSIVE PLAN AND ASSOCIATED LAND USE AND ZONING MAPS: No report.

PUBLIC COMMENTS: No report

REGIONAL COMMERCIAL CODE: No report.

PUBLIC WORKS REPORT: Public Works Director Arlynn Jacobson reported on the following items.

Dickinson Manhole Liner: One of the critical manholes for Sugar City will get a new liner soon. Toxic gases have corrupted the cement walls.

South Lift Station: the electrical panel is not working properly and needs to be replaced

SCADA: An earlier contract which installed the SCADA system is confident he can get it working correctly without having to put in a whole new system saving the city thousands of dollars.

Emergency Response: with the heavy snow pack and warmer temperatures Sugar City is taking preventative measures to mitigate possible flooding. Sandbags are available and the drains have been cleared of snow and ice.

FIBER REPORT: Dave Thompson reported that the city's \$300,000 may be leveraged to fund the entire fiber project of about 3.4 million by using existing grants. Mr. Thompson's contract may need to be revised to accommodate the grant applications rather than restricted equipment purchase. He is working on an infrastructure code for the council to review.

GENERAL BUSINESS:

Fire Code Adoption: Building Inspector Quinton Owens will meet with the Madison County Fire District to discuss the adoption of the Madison County Fire Code and possible revisions. Attorney Chase Hendricks will also review the code before it is brought to the council.

Allied Copier Agreement:

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to approve the sale and service agreement for the office copier with Allied; motion carried.

Sugar City Recreation District: The council considered options to creating our own recreation district. City Attorney Chase Hendricks reminded the council that the city already has a de facto recreation district, which is the city's Public Works department. Of course, the city does not use a special tax to fund it. The council will focus on opposing Rexburg's proposed recreation district and come up with some ideas to continue to develop the parks and recreation facilities in our city without additional, separate financial impact beyond regular city taxes.

CALENDARED ITEMS:

Ordinance to Transfer Real Property - Set for Public Hearing March 23, 2023 – no report.

Council Salaries: The council is considering raising the council and mayor salaries. The idea was considered two years ago but was tabled because of a missed deadline. Mayor and council salary raises can only be changed during an election year.

MAYOR AND COUNCIL REPORTS:

Tree and Beautification: The Tree and Beautification Commission will meet March 15 to choose a theme for the Arbor Day Celebration scheduled for May 12, 2023.

Historic Preservation Board: The board will meet again March 16 to go over bylaws to create a tax free entity. Trina Muri has furniture to donate to the museum when a place is ready.

Easter Egg Hunt: The Easter Egg Hunt is planned for Saturday, April 8 at 10 a.m. The weather may not cooperate and there are still several inches of snow on the ground. The event will be held in Heritage Park and pictures with the Easter Bunny. She is looking for volunteers to help. Salem may be a good resource for help. The Church of Jesus Christ young women will help stuff eggs.

Motion was made for adjournment. Meeting adjourned at 8:42 p.m.

Signed: _____
Mayor Steven Adams

Attested: _____
Wendy McLaughlin, Clerk-Treasurer