

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, JUNE 29, 2023

Presiding: Mayor Adams
Meeting Via Internet and at City Hall Convened at 6:30 p.m.
Prayer: Councilwoman Ball
Pledge of Allegiance: Councilman Baird

Present at City Hall and Online: Mayor Adams; Councilors Joy M. Ball, Daniel Baird, Glenn Dayley, and Catherine Nielsen; City Clerk-Treasurer Wendy McLaughlin; Building Inspector Quinton Owens; Public Works Director Arlynn Jacobson; Planning and Zoning Administrator Kurt Hibbert; City Attorney Chase Hendricks; Madison County Fire Department Lieutenant Stan Crittenden; Mapping Hands Inc Owner Eric Smith; Citizen Michelle Adams and others who may have joined electronically or otherwise but not identified..

WELCOME: Mayor Adams conducted the meeting and welcomed everyone present. The meetings were held at City Hall and live over the internet and those who wished to be present were invited to attend.

PUBLIC HEARING (Utility Easement Vacation): City Attorney Chase Hendricks explained the utility easement was platted several years before development of the property and another utility easement is in place that works with the current development. There were no council ex parte communications or personal conflicts.

Citizens for, against, or neutral were notified and given the opportunity to submit written comments or testify at the hearing as provided for by Idaho law.

In Favor: Renee Fullmer
Neutral: None
Against: None

Public hearing closed.

PUBLIC HEARING (City Dead End Road Vacation): City Attorney Chase Hendricks explained the history of the road vacation. This action will vacate the road properly and leave the city easement in place for utilities and possible widening of the norther portion of the road intersecting Third South. There were no council ex parte communications or personal conflicts.

Citizens for, against, or neutral were notified and given the opportunity to submit written comments or testify at the hearing as provided for by Idaho law.

In Favor: Renee Fullmer
Neutral: None
Against: None

Public hearing closed.

REGULAR COUNCIL MEETING CONVENED: 6:50 PM

CONSENT AGENDA:

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to approve the Consent Agenda with the changes; motion carried.

UTILITY EASEMENT VACATION ORDINANCE NO 384_2023 (Old Farm Estates Div #4 Lot 1 Block 15):

Ordinance No. 384_2023 was introduced to the council and read by title only:

“AN ORDINANCE OF THE CITY OF SUGAR CITY, IDAHO, VACATING A UTILITY EASEMENT SITUATED IN OLD FARM ESTATES DIV 4 LOT 1 BLOCK 15; PROVIDING FOR THE EFFECTIVE DATE.”

It was moved by Councilman Dayley and seconded by Councilman Baird to adopt this ordinance. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Baird, Dayley, and Nielsen

Those voting nay: None

Ordinance No. 384_2023 was thereupon declared by the mayor to have been duly passed by not less than two-thirds of the council. The clerk will publish Ordinance No. 384_2023 in summary or full immediately in at least one issue of the *Standard Journal*, a newspaper published in the city of Rexburg, Madison County, Idaho.

ROAD VACATION ORDINANCE NO. 385_2023 (South 7th West between 3rd South and Railroad):

Ordinance No. 385_2023 was introduced to the council and read by title only:

“AN ORDINANCE OF THE CITY OF SUGAR CITY, IDAHO, VACATING THE CITY ROAD OF SOUTH 7TH WEST BETWEEN 3RD SOUTH AND RAILROAD AVENUE; THE CITY RESERVING A PUBLIC UTILITY EASEMENT; THE CITY RESERVING PROPERTY FOR THE EXPANSION AND WIDENING OF 3RD SOUTH ROAD IN THE FUTURE; AND PROVIDING FOR THE EFFECTIVE DATE.”

It was moved by Councilwoman Ball and seconded by Councilman Baird to adopt this ordinance. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Baird, Dayley, and Nielsen

Those voting nay: None

Ordinance No. 385_2023 was thereupon declared by the mayor to have been duly passed by not less than two-thirds of the council. The clerk will publish Ordinance No. 385_2023 in summary or full immediately in at least one issue of the *Standard Journal*, a newspaper published in the

city of Rexburg, Madison County, Idaho.

PUBLIC COMMENTS: None.

PLANNING AND ZONING REPORT:

Planning and Zoning Administrator and City Planner Kurt Hibbert reported on the following item:

Mapping Hands Inc: Mr. Hibbert introduced Mapping Hands Owner Eric Smith to the council as a possible vendor to help with the city’s mapping and addressing. He has had several years’ experience in the field and has taught at BYU University. Mapping Hands is a non-profit charitable organization. Maps can be used clarify most everything and are essential for good communication. He is currently working on the Sugar Salem Cemetery District.

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to retain the services of Mapping Hands for \$100/month effective October 1, 2023. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Baird, Dayley, and Nielsen

Those voting nay: None

Motion carried.

PUBLIC WORKS REPORT: Public Works Director Arlynn Jacobson reported on the following items.

Child Safety Grant: Mr. Jacobson suggested putting in a 5-foot sidewalk instead of an 8-foot asphalt path as planned. The grant will allow the use of different materials as long as the proposed “walking path” is completed as planned. He plans to use the same contractor that did the school sidewalks. They will be available in September. Engineering costs for the 8-foot pathway will still need to be paid.

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to approve the 5-foot sidewalk in place of the 8-foot asphalt path; motion carried.

Well #5: The reworking of the liner in the tank and vault is complete. The tank is not losing any water and is ready to go live after the bacteria tests are negative. Dome Construction went the extra mile to correct the problem.

Sweeper Truck: Intermountain Sweeper from Salt Lake City Utah brought a new sweeper truck for Mr. Jacobson to try out. They suggested more areas to fix on the city’s 30-year-old sweeper truck in order for it to work properly and buy the city time to budget for a newer used truck. BYU is the only certified maintenance shop in the area and is currently working on the truck.

4th of July Parade: The water pump is going out of the city’s dump truck and will not be able to be used for the 4th of July Parade. The city could use the newer blue truck if the camper shell is taken off. The mayor suggested using a historic old Ford that may be available to run in the parade. He will let Mr. Jacobson know by Monday.

Other grants through Imagine Idaho can help make up some of the cost difference that the grants don’t cover.

GENERAL BUSINESS (Discussion Only):

Budget: The mayor asked the clerk to include an 8% wage increase for all salaries and

contracts to be reviewed at the work meeting 27 July 2023 at 5pm.

City Impact Fees: Public entities such as the county, school district, law enforcement, and emergency services will be contacted to coordinate growth plans and possible impact fees.

GENERAL BUSINESS: Action Items

East Parkway Corridor: The East Parkway Corridor will need to go through P&Z and a public hearing. There are several areas that need to be addressed. The city will at least want the corridor to mitigate the flood plain. The 2022 Madison County Transportation Plan can be adopted by resolution now and revised as the East Parkway Corridor proposal is completed.

Highway 33 Business Access: A new business is looking at access directly onto Highway 33. Mr. Hibbert encourages a traffic study and proposes an East/West frontage road for safety.

Planning and Zoning Appointments: The mayor has been interviewing prospective Planning and Zoning Commission members. He believes he will have some appointments to be ratified by next council meeting.

CALENDARED ITEMS:

Third Review:

Fire District Code: The council discussed the Madison County Fire Code Amendments and City Building Inspector Quinton Owen’s amendments. There is concern about keeping fire insurance premiums low but also wondered if it is possible to modify a state statute.

MOTION: It was moved by Councilwoman Nielsen to adopt the Madison County Fire Code Amendments. Motion died for lack of a second.

MOTION: It was moved by Councilman Dayley and seconded by Councilwoman Ball to table the item until the next meeting; motion carried.

MAYOR AND COUNCIL REPORTS:

Sugar Days: Councilman Dayley reported that the event went well. He has a few more ideas for next year. 580 people were served breakfast. He felt the Distinguished Citizen and Public Servant awards be considered in March in preparation for the Sugar Days event in June. He had good support from the High School.

4th of July Parade: See above.

Annual AIC Conference: Productive and worth the effort to attend.

Tree and Beautification: Will be meeting next week to assign yard awards.

Historic Preservations Commission: Councilwoman Ball showed picture of several items that have been donated by local residents. A storage unit has been rented to house the items until a museum building can be built or found.

Heritage Park/School Land Swap: The land swap proposal is tabled. No further discussion is anticipated.

Motion was made for adjournment. Meeting adjourned at 8:50 p.m.

Signed: _____
Mayor Steven Adams

Attested: _____
Wendy McLaughlin, Clerk-Treasurer