

MINUTES OF REGULAR MEETING &
BUDGET WORK MEETING
SUGAR CITY COUNCIL
THURSDAY, JULY 27, 2023

Presiding: Mayor Adams

Budget Work Meeting at City Hall Convened at 5:00 p.m.

Present at City Hall: Mayor Adams; Councilors Joy M. Ball, Daniel Baird, Glenn Dayley, and Catherine Nielsen; City Clerk-Treasurer Wendy McLaughlin; Public Works Director Arlynn Jacobson; Citizen Dave Thompson.

Budget Work Meeting: The council met during a working luncheon meeting and reviewed the proposed budget for the next fiscal year. Below is a summary of the items that were revisited:

- New Transportation HB 354 \$62,259 – specifically for roads, bridges, and safety projects – Streets Capital Improvements
- Historic Preservation - \$5,000 – filed for its own tax-exempt entity “Sugar City Area Historical Society Inc.”. The bank account will have their own signers. City Attorney Chase Hendricks will be consulted on the legality of donating \$5,000 each year from the city
- Computer and Software - \$10,000
- Future Legal Fund - \$40,000 set aside, roll over
- City Shared Equipment – \$5,000 – set a cap, mayor will revisit
- Treats in the Street - \$2,000 – looking for volunteers to see if it can be an annual event
- Parks Capital Improvement - \$30,000 – roll over account – Restrooms beginning in Neibaur Park and then Heritage Park
- 8% Cost of Living increase for salaries
- Show Utility Account – City Engineer Dick Dyer reviewing current rates. Roll over accounts shown
- Office Assistants and Deputy Clerks - \$2 raise within 1 year

Presiding: Mayor Adams

Meeting Via Internet and at City Hall Convened at 6:30 p.m.

Prayer: Councilman Dayley

Pledge of Allegiance: Mayor Adams

Present at City Hall and Online: Mayor Adams; Councilors Joy M. Ball, Daniel Baird, Glenn Dayley, and Catherine Nielsen; City Clerk-Treasurer Wendy McLaughlin; Building Inspector Quinton Owens; Public Works Director Arlynn Jacobson; Planning and Zoning Chairman Derik Taylor; Manly Movers Owner Brett Beutler; Ice Skating Rink Owners Jeff and Jennifer McClure; Citizens Lawrence Nielsen, Robert and Jade Nielsen, Anderson Nielsen, and others who may have joined electronically or otherwise but not identified. Planning and Zoning Administrator Kurt Hibbert and Attorney Chase Hendricks were excused.

CONSENT AGENDA:

MOTION: It was moved by Councilwoman Ball and seconded by Councilwoman

Nielsen to approve the Consent Agenda with changes; motion carried.

PSI CONTRACT AMENDMENT:

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to approve the PSI Contract Amendment. Thereupon, the Clerk called roll upon the motion.

Those voting aye: Councilors Baird, Ball, Dayley, and Nielsen

Those voting nay: None

Motion Carried.

BUSINESS PARK SPECIAL USE APPLICATION & RECOMMENDATION: Planning and Zoning Chairman Derik Taylor reported to the council that the commission had held a public hearing and reviewed all concerns with a U-Haul business in the Business Park. After a lengthy discussion the commission recommended that the application be approved. Business Owner Brett Beutler then answered questions of the council. Council concerns are summarized below:

- Findings were incomplete
- Business operating before a Special Use Permit was approved
- Business operating without a Business License
- Building occupied without a Certificate of Occupancy
- Break down in communicating what is expected from the city

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to table the Special Use Permit decision until the next meeting; motion carried.

PUBLIC COMMENTS: No Report.

PROPOSED NEIBAUR PARK ICE SKATING RINK: Jeff McClure of Rigby applied for a Special Use Permit to use Neibaur Park's tennis courts as an ice-skating rink in the winter. Public Works Director Arlynn Jacobson reviewed the application, since it was a city park use, and felt that with a few things to work out it was a good idea for the city. Below is a summary of items discussed:

- Posts are removeable
- Rink will cover half of the court (55'x105'), smaller rink for small children
- Lights and fencing are already in place
- Insurance is required
- Water access is available – require about 10,000 gallons of water for 2" ice sheeting
- Warming hut
- Zambonie – machine to clean and maintain ice surface
- Concession stand for hot chocolate
- Hours of operation – M-Th 3pm – 11pm, F-Sat – All day
- Available for school physical education classes
- Public input for name of rink

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to approve the use of the Neibaur tennis courts for an ice-skating rink; motion carried.

PLANNING AND ZONING REPORT:

Planning and Zoning Chairman Derik Taylor reported on the following items:

Variance Public Hearing: A public hearing will be held August 9 for the proposed Marc Stewart home next to 21 N Maple to relax setback restrictions. An existing garage sits on the lot line. Both lots belonged to one owner for several years. It is a unique case and the concerns are minimal.

Madison County Comprehensive Plan: Mr. Taylor has been working with the County to prepare for their Comprehensive Plan review in January. They are working with housing developments in the County. They are also looking at separate sewer districts from Rexburg.

PUBLIC WORKS REPORT: Public Works Director Arlynn Jacobson reported on the following items.

Third South Walking Path: Mr. Jacobson has been working with Attorney Hendricks for a Change Order to the Child Safety Grant to put in a 5-foot sidewalk instead of an 8-foot walking path. Work will begin in September.

Well #5: The tank is currently being pumped of the last four feet of water which will take several days.

Equipment Breakdowns: Orange dump truck needs a new rim and hub. A water pump was found for the other dump truck. The Kabota tractor has seal problems and the Ventrac mower has a bent frame

Asphalt Patching: The patching is almost complete but waiting for equipment repairs.

Slurry and Crack Seal: On track to be completed in August.

Moody Sewer Interceptor Line to Rexburg: Forsgren is currently conducting flow studies on the line. A new lift station is planned and will need to be completed before the new line is installed which could delay bonding for funds until the 2025 fiscal year. It will also give the city time to save more money toward the project. Mr. Jacobson plans to camera the South Lift Station to Moody sewer line to see if replacement can be held off for a while. Each project is projected to cost in the millions.

Disc Golf: working on signage. 2-3 weeks to complete.

South Lift Station: The new panel for the lift station went out over the weekend. The electrician thought it could have been caused by a power bump. Surge protectors are installed on the VFDs (variable frequency drive) but not the other electronics. The SCADA company the city uses also rebuilds pumps and can get the pump back to Arlynn within a week.

5th South Road: The new 5th South Road is ready to be paved. The South 7th West connection needs to be completed before the road can be opened to the public.

FIBER BACKBONE REPORT: Dave Thompson reported that he was unable to apply for one of the main fiber backbone grants because of all the coverage area changes with Rexburg and the County. He also expressed concerns over lack of cooperation between entities for letters of recommendation. He felt the application would have been weak. There are 10 other grants that he will apply for that are due later in the year. Mr. Thompson will bring in the map of the fiber backbone that was ready for the grant application.

GENERAL BUSINESS (Discussion Only):

Budget: See above.

Sewer Interceptor Line to Rexburg Replacement Funding: See above. Will be put on the next agenda when City Engineer Dick Dyer can explain in detail what is needed for the funding.

CALENDARED ITEMS:

First Hearing Review:

Water and Sewer Connection Fees: The council will continue to review the revisions and will look for Mr. Dyer's recommendations on sewer and water rates.

MAYOR AND COUNCIL REPORTS:

Tree and Beautification: July awards and pictures were posted on Facebook with positive feedback. They will meet again August 3.

Historic Preservations Commission: The commission has received donations from Jason Grover - \$100 and Brent and Donna Jean Kinghorn - \$5000. They plan to submit letters to other residents and former residents for possible donations. They meet again August 17.

Unsightly Developments: The city is taking action on the unsightly developments in Old Farm Estates. Letters with deadlines for improvements have been sent to the owners.

Motion was made for adjournment. Meeting adjourned at 8:40 p.m.

Signed: _____
Mayor Steven Adams

Attested: _____
Wendy McLaughlin, Clerk-Treasurer