

MINUTES OF PUBLIC HEARINGS & REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, AUGUST 24, 2023

Presiding: Mayor Adams
Meeting Via Internet and at City Hall Convened at 6:30 p.m.
Prayer: Councilman Baird
Pledge of Allegiance: Councilman Dayley

Present at City Hall and Online: Mayor Adams; Councilors Joy M. Ball, Daniel Baird, Glenn Dayley, and Catherine Nielsen; City Clerk-Treasurer Wendy McLaughlin; Building Inspector Quinton Owens; Public Works Director Arlynn Jacobson; Planning and Zoning Administrator Kurt Hibbert; City Attorney Chase Hendricks; and others who may have joined electronically or otherwise but not identified.

WELCOME: Mayor Adams conducted the meeting and welcomed everyone present. The meetings were held at City Hall and live over the internet and those who wished to be present were invited to attend.

PUBLIC HEARING (Utility Fees Cost of Living Increase): The water and sewer base and user rates and garbage rates would increase by the Cost of Living rate 8.7%.

Citizens for, against, or neutral were given the opportunity to submit written comments or testify at the hearing.

In Favor: None
Neutral: None
Against: None

Public hearing closed.

PUBLIC HEARING (Proposed Property Tax Forgone Resolution): The mayor explained the proposed property tax forgone amount. The city will not levy a 3% increase on property taxes this year. The amount not levied will be placed in reserve for future use as a forgone amount of \$4,825.

Citizens for, against, or neutral were given the opportunity to submit written comments or testify at the hearing. There were no written comments submitted.

In Favor: None
Neutral: None
Against: None

Public hearing closed.

PUBLIC HEARING (Proposed 2023-2024 Budget):

Citizens for, against, or neutral were given the opportunity to submit written comments or testify at the hearing. There were no written comments submitted.

In Favor: None

Neutral: None

Against: None

Public hearing closed.

REGULAR COUNCIL MEETING CONVENED: 6:35 PM

CONSENT AGENDA:

MOTION: It was moved by Councilwoman Ball and seconded by Councilwoman Nielsen to approve the Consent Agenda; motion carried.

RESOLUTION NO. 2023-8: (Cost of Living Utility Rate Increase 8.7%)

MOTION: It was moved by Councilman Dayley and seconded by Councilwoman Ball to approve the proposed Cost of Living Adjustment utility rate increases. Thereupon, the Clerk called roll upon the motion.

Those voting aye: Councilors Ball, Baird, Dayley, and Nielsen

Those voting nay: None

Thereupon, the Mayor declared the motion passed. A copy of said resolution is attached hereto marked "Attachment 1". The rates changes will be published in the city newsletter, website, and noticed on the utility billings.

RESOLUTION NO. 2023-9: (Property Tax Forgone Resolution)

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to approve the Property Tax Forgone Resolution. Thereupon, the Clerk called roll upon the motion.

Those voting aye: Councilors Ball, Baird, Dayley, and Nielsen

Those voting nay: None

Thereupon, the Mayor declared the motion passed. A copy of said resolution is attached hereto marked "Attachment 2".

APPROPRIATION ORDINANCE NO. 387_2023 (Fiscal Year 2023-2024): The council approved the appropriation budget ordinance for 2023-2024.

Ordinance No. 387_2023 was introduced to the council and read by title only:

"AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF SUGAR CITY, IDAHO, FOR THE FISCAL YEAR OCTOBER 1, 2023, TO SEPTEMBER 30, 2024, AND APPROPRIATING TO THE SEVERAL DEPARTMENTS,

OFFICES AND FUNDS OF THE SAID CITY GOVERNMENT FROM THE REVENUE DERIVED FROM TAXES LEVIED FOR SAID FISCAL YEAR, AND ALL OTHER SOURCES, SUCH SUMS AS MAY BE NECESSARY OR DEEMED NECESSARY BY THE MAYOR AND CITY COUNCIL TO DEFRAY THE EXPENSES AND LIABILITIES OF SAID CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024.”

It was moved by Councilman Dayley and seconded by Councilwoman Nielsen to adopt this ordinance. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Baird, Dayley, and Nielsen

Those voting nay: None

Ordinance No. 387_2023 was thereupon declared by the mayor to have been duly passed by not less than two-thirds of the council. The clerk will publish Ordinance No. 387_2023 in summary or full immediately in at least one issue of the *Standard Journal*, a newspaper published in the city of Rexburg, Madison County, Idaho.

PUBLIC COMMENTS: No Report.

PLANNING AND ZONING REPORT:

Planning and Zoning Administrator Kurt Hibbert reported on the following items:

Teton Island Estates: Security bond is in place and building permits can be issued.

Proposed Impact Area: The County is moving forward on adopting a new simplified Impact Area Agreement and will hold a public hearing soon. Once they have adopted the agreement, we will hold a public hearing as well. The new agreement will amend our zoning and development codes. It will also help Salem move forward in developing and resolve transportation issues.

Annexations: There are five areas – islands and peninsulas that Mr. Hibbert is working with Planning and Zoning to annex into the city.

Railroad Property on Railroad Avenue: Mr. Hibbert is working with the county on a deed problem on property once owned by the railroad. The city is looking at using the property for a possible museum location.

PUBLIC WORKS REPORT: Public Works Director Arlynn Jacobson reported on the following items.

Camera Interceptor Sewer Line from Mayor’s Park to Moody: After cleaning and looking at the sewer line it will be necessary to replace at least one manhole and several feet of pipe. The pipe and manhole receive raw potato waste water which apparently has accelerated deterioration in that specific area. Mr. Jacobson is working on getting parts and an installer.

Sweeper Truck: The sweeper truck has been repaired and is picking up rocks and debris. However, it over heats now. The shop is working on a possible air bubble in the system.

Third South Walking Path: With the additional \$50,000 awarded to finish the sidewalk project it will only go to Idaho Avenue. An estimated \$30,000 more is needed to finish. The Contingency Fund could be used for the additional needed.

MOTION: It was moved by Councilwoman Ball and seconded by Councilwoman Nielsen to use the Contingency Fund money to finish the sidewalk to the trailer park.

West 5th South: The road is expected to be paved next Tuesday. The 7th West connection is scheduled to be completed by the end of the following month. A power pole is obstructing

progress. Until then, West 5th South will be barricaded until the intersection is completed. Information will be posted in the monthly newsletter.

Grants: The city is applying for a Strategic Initiative Grant to help straighten the “S” curve on Front Street.

Sugar City Homecoming Parade and Game: Mr. Richins wants to have a howitzer at the homecoming parade and game. Mr. Jacobson is ok with it as long as he drives carefully to avoid gouging the road pavement.

Scada: The Scada system for the new well will be finalized tomorrow and the tank will be ready to go live next week. Landscaping has been completed around the tank and several trees have been planted.

Connecting Sidewalks: The city is notifying homeowners that need to complete their sidewalks to connect to existing sidewalks.

GENERAL BUSINESS:

Appointments: No Report.

CALENDARED ITEMS:

Third Hearing Review:

Water and Sewer Connection Fees: No report.

MAYOR AND COUNCIL REPORTS:

Tree and Beautification: Their next meeting is Wednesday, September 6. They will work at getting purchased landscaping items for the Memorial Gardens out of the city’s shop and garage areas by harvest.

Historic Preservations Commission: They meet again September 26. They would like to keep the funds with the city right now until they have grown enough to cover their own expenses and have their own place. They had a field trip to visit possible sites for the museum.

Treats in the Streets: Friday, October 13 is set for the Treats in the Streets event. School clubs and organizations may be possible resources for volunteer help.

Motion was made for adjournment. Meeting adjourned at 7:40 p.m.

Signed: _____
Mayor Steven Adams

Attested: _____
Wendy McLaughlin, Clerk-Treasurer

8-24-23

CITY COUNCIL ATTENDANCE SHEET

(PLEASE SIGN - THANK YOU)

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**CITY COUNCIL PUBLIC HEARING
 THURSDAY, AUGUST 24, 2023, 6:30 P.M.
 (UTILITY COST OF LIVING ADJUSTMENT)
 ATTENDANCE SHEET**

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**CITY COUNCIL PUBLIC HEARING
 THURSDAY, AUGUST 24, 2023, 6:30 P.M.
 (2023-2024 BUDGET)
 ATTENDANCE SHEET**

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**CITY COUNCIL PUBLIC HEARING
 THURSDAY, AUGUST 24, 2023, 6:30 P.M.
 (FORGONE RESOLUTION)
 ATTENDANCE SHEET**

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The City of Sugar City Idaho

Resolution No. 2023-8

“A Resolution to Approve the Cost of Living Rate Adjustment to Utility (Water, Sewer, Garbage) Base and Usage Fees.”

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUGAR CITY, AS FOLLOWS:

Effective October 1, 2023, the rates for the following items for Sugar City residences and businesses shall increase 8.7% 2023 Cost of Living Rate adjustment:

A. WATER

- 1. Base rate \$40 - increase \$3.48. New rate - \$43.48 per month
2. Current Usage Rate - \$1.02 - increase \$0.09. New rate \$1.11/thousand gallons/month.

B. SEWER

- 1. Base rate \$22.97 - increase \$2.00. New rate - \$24.97 per month
2. Current Usage Rate - \$3.67 - increase \$0.32. New rate \$3.99/thousand gallons/month.

C. GARBAGE

- 1. Residential Can \$16.20 - \$17.61
2. 2nd Can \$12.16 - \$13.22
3. 3 Yard Dumpster (every other week) \$44.11 - \$47.96
4. 3 Yard Dumpster \$88.23 - \$95.91
5. 6 Yard Dumpster \$165.71 - \$180.13
6. 8 Yard Dumpster \$216.03 - \$234.82

PASSED by the Council of the City of Sugar City on this 24th day of August, 2023.

APPROVED by the Mayor of the City of Sugar City on this 24th day of August, 2023.

(SEAL)

Steven Adams, Mayor

ATTEST:

Wendy McLaughlin,
City Clerk-Treasurer

RESOLUTION NO.2023-9

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR CITY, IDAHO, RESERVING THE FORGONE AMOUNT FOR FISCAL YEAR 2024 FOR POTENTIAL USE IN SUBSEQUENT YEARS AS DESCRIBED IN IDAHO CODE §63-802, et al.

WHEREAS, Idaho Code §50-235 empowers the City Council of each City to levy taxes for general revenue purposes; and,

WHEREAS, Idaho Code §50-1002 requires the City Council of each City in the State of Idaho to pass a budget, referred to as an Annual Appropriation Ordinance; and,

WHEREAS, Idaho Code §63-802 sets limitations on all taxing district budget requests on the amount of property tax revenues that can be used to fund programs and services; and,

WHEREAS, Idaho Code §63-802(1)(a) allows each taxing entity to increase property tax budget amounts by a maximum of 3%, plus an amount calculated based on the value of both new construction and annexation added during the previous calendar year, plus an amount for forgone taxes; and,

WHEREAS, Idaho Code §63-802(1)(f) requires that the city adopt an annual resolution to reserve additional forgone amount in order to utilize that amount in subsequent years; and,

WHEREAS, the City has met the notice and hearing requirements in Idaho Code §63-802(1)(f) to reserve the current year's increase in the forgone amount; and,

WHEREAS, the City intends to reserve \$4,825 of its current year's increase in allowable forgone amount.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SUGAR CITY, IDAHO, that \$4,825 of the current year's allowable increase in its forgone amount is reserved and included in the City's total forgone balance for potential use in subsequent years.

PASSED by the SUGAR CITY COUNCIL on the 24th day of August, 2023.

MAYOR

ATTEST:

CITY CLERK-TREASURER