



Steve Adams, Mayor  
Wendy McLaughlin, Clerk-Treasurer  
Arlynn Jacobson, Public Works Director  
Quinton Owens, City Building Inspector  
Kimber Jones, Code Enforcement Officer

### **FEBRUARY 2024 CALENDAR**

**Feb 1** – Planning and Zoning 7:00 pm  
Public Hearing

**Feb 2** – Groundhog Day

**Feb 8** – City Council 6:30 pm

**Feb 14** – Valentine’s Day

**Feb 15** – Planning and Zoning 7:00 pm

**Feb 20** – LID payments due

**Feb 19** – President’s Day OFFICE CLOSED

**Feb 22** – City Council 6:30 pm

#### **Dates to Remember:**

**Mar 7** – Planning & Zoning 7:00 pm

*\*All city meetings are subject to change. Citizens are invited to attend Planning & Zoning and City Council Meetings. Agendas are on the city website and on the door at city hall 48 hours prior to the meetings. You may call city hall to ask what items are being discussed. \**



**HOLIDAY CLOSURES:** City Hall will be closed February 19<sup>th</sup> for President’s Day. Garbage pick-up will be on the normal schedule for the week.

**PLANNING & ZONING PUBLIC HEARING:** A hearing will be held February 1st at 7:00 pm at City Hall regarding the application for a Special Use Permit and Site Plan for Sugar-Salem School District property at 205 E 3rd North, and regarding the proposed Public Facilities Zone adoption for City of Sugar City.

**LID PAYMENTS DUE:** Payments are due February 20<sup>th</sup>. This is for the 2002 Local Improvement District (L.I.D.) improvements for street, sidewalk and gutters assessed to then current homeowners.

**SPRINKLER SYSTEMS:** Backflow preventers are required on all sprinkler systems. If you didn't have a test on your sprinkler system backflow preventer done last year, please have one done this year and return your report to City Hall or email it to [ajacobson@sugarcityidaho.gov](mailto:ajacobson@sugarcityidaho.gov). This is necessary to ensure that contamination of the water supply will not happen in the event of a pressure loss to the water system. Even numbered addresses are to be tested this year and odd numbered addresses are to be tested in odd

numbered years. If you have an odd numbered address and did not test last year, you need to be tested this year also. Businesses are required to test every year. The deadline to have these completed is July 1<sup>st</sup> to avoid water services from being terminated. Thank you for your cooperation!

**BUSINESS LICENSE REMINDER:** Business licenses expired December 31<sup>st</sup>. Commercial licenses are \$20.00. Home businesses are \$10.00. You may send in a check to pay for your license and a new license will be mailed to you. **(Do not combine with utility payment; it must be a separate check.)**

**KENNEL LICENSE RENEWALS:** Kennel licenses expired December 31<sup>st</sup>. Come into city hall to pay for your renewal, which is \$10.00.

**DOG LICENSE REMINDER:** Make sure your pets are licensed with a **Sugar City tag**. Dog tags are available at city hall. The cost is \$15 per pet for their lifetime. Not having your dog licensed violates city code and has a fine of \$150.00. There is a two dog limit per household. Please include a photo of your pet to keep on file.

**SNOW REMOVAL:** Keep cars uncovered from snow and parked back off roads to eliminate being clipped by the snowplows. **DO NOT BLOW, PUSH OR SHOVEL SNOW INTO ROADS.** According to City Code 4-5-2 B it constitutes a Misdemeanor.

**OVERNIGHT PARKING:** Reminder of our snow ordinance, City Code 6-1-2 A.1, **no parking on city streets** from December 1st through March 1st, between the hours of 12 midnight and 7 a.m. Failure to comply constitutes an infraction.

**\*\*DON'T FORGET TO GO PAPERLESS WITH XPRESS BILLPAY\*\*** There is **no cost** to create an account. The switch was made to Xpress Bill Pay to provide you with many new and enhanced features like full bill presentation, **paperless billing**, billing history, **auto pay with minimal fee**, stored payment information and email notifications which will include the **MONTHLY NEWSLETTER**. You will be directed to the new website when you select the “View Bills” tab on the city’s website at [www.sugarcityidaho.gov](http://www.sugarcityidaho.gov) or you can access Xpress Bill Pay at <https://xpressbillpay.com/#/?org=sugarcity10859>.