

# SUGAR CITY PLANNING & ZONING

At Sugar City Hall

*Thursday, December 7<sup>th</sup>, 2023, 7:00 P.M.*

## Attendance

- Chairman Taylor
- Commissioners Williams, Fluckiger, Haacke
- Ex Officio Commissioner Shirley
- Staff: Administrator Assistant Owens, Administrator Hibbert

## Opening

**Prayer:** Chairman Taylor

**Pledge of Allegiance:** Commissioner Fluckiger

## Approve Minutes

The November 16th, 2023 meeting minutes were approved.



Motion: I move that we approve the minutes for 11/16/23 with submitted corrections.

Motion made by Commissioner Fluckiger. Seconded by Commissioner Williams.  
Motion Carried.

## Public Comment

No public Comment

## Salem Town Hall Meeting Review

Chairman Taylor shared some thoughts on the town hall meeting held in Salem a few weeks prior. The commission discussed the relationship between Salem and Sugar City.

## Administrative Report

Administrator Hibbert passed out a Public Facilities Zone draft for the commission to review. This proposed zoning would allow public entities to do their regular work with less administrative overhead from the city while still being regulated by code. The proposal seeks to protect the city and public entities by being consistent across all entities.

The commission was asked to review the zoning.

## County Commission Hearing

The county commissioners are holding their own impact area agreement hearing on January 8th at the High School auditorium at 6pm. Some residents of Salem are actively collecting signatures to show support for being inside the Sugar City impact area.

## Downtown Focus Group

The commission discussed the need to put together a Downtown Focus group, involving university students and other professionals. The commission also discussed parking along center street.


## Design Review Report

No report, as Design Review is planning to meet next week. Staff indicated the need to simplify interactions between Planning and Zoning, the City Council, and Design Review. There is a need for better informational/educational design documents to help developers meet expectations.

## Discussion on Future Annexations and Zone Changes

The City Council will hold a special meeting in January about running services out to Salem, and how to use the city resources in appropriate ways. The commission talked about the wastewater treatment plant and the current agreement with Rexburg. Sugar City officials may soon begin investigating and researching what it would take to build another plant for Sugar City.

## Meeting Adjourned

 Motion: I move that we adjourn the meeting.

Motion made by Commissioner Williams. Seconded by Commissioner Fluckiger.

Meeting ended at 8:02 PM.