

MINUTES OF REGULAR MEETING  
SUGAR CITY COUNCIL  
THURSDAY, MARCH 28, 2024

Presiding: Mayor Adams  
Meeting Via Internet and at City Hall Convened at 6:38 p.m.  
Prayer: Councilwoman Ball  
Pledge of Allegiance: Mayor Adams

Present at City Hall and Online: Mayor Adams; Councilors Joy M. Ball, Glenn Dayley, Catherine Nielsen, Carter Stanford; Deputy Clerk-Treasurer Vickie Robertson; Public Works Director Arlynn Jacobson; Planning and Zoning Administrator Kurt Hibbert; City Attorney Chase Hendricks; Building Inspector Quentin Owens; City Information Technologist Spencer Cook; Bradley Petersen, Sugar-Salem School Superintendent Jared Jenks, school board members Kristen Galraith and Greg Stoddard and others who may have joined electronically or otherwise but not identified. City Clerk-Treasurer Wendy McLaughlin was excused.

**CONSENT AGENDA:**

**MOTION:** It was moved by Councilwomen Ball and seconded by Councilwomen Nielson to approve the Consent Agenda; motion carried.

**GRANT WRITER CONTRACT:**

The Mayor asked for the written contract to be an informational piece. He wants Mr. Peterson to know that they are in discussion.

Bradley Peterson took a bit of time to introduce himself. He lives in the Burton Area. He has been a "Fundraiser" for over 30 years now. He came to help transition Ricks College to BYU- Idaho. First task was to give "annual giving". He has a Master's Degree in Strategic Management Health Care Administration. He is starting his own private contractor business. The council had no question for Mr. Peterson.

**SUGAR SALEM SCHOOL DISTRICT DEVELOPMENT AGREEMENT:**

Jared Jenks informed the City Council that the tennis courts will now have to be moved to the Jr. High Property due to the bids that came in for the baseball/softball fields. The bids came in higher than expected and the School District will not be able to move both fields. They have submitted a site plan to the City about that. They have gone through the bidding process and currently the bid came back with Field Turp to do the tennis courts. They are out of Salt Lake City. There will be 6 post-tension courts with fencing and lines. They will work for pickleball as well as tennis. With the combined money of the School District, the City and a donation from a family in the community towards the tennis courts, they will be able to go forth with the project.

The school will be buying sixty feet of property to the East of the Jr. High property. Because of the placement of the soccer field, the City Engineer, who has put the design together, has suggested the best placement for the new road will have a "dog leg" to be able to go around the soccer field. It will keep the campus from being split and help keep the traffic speeds low. The City Attorney says the plan can be "flexible" towards the ending design of the road. Both the School District and the City have agreed to be willing to change the design if necessary to go with what will be best for the School and City.

**MOTION:** It was moved by Councilman Dayley and seconded by Councilman Carter to approve the Sugar Salem School District Development Agreement. Thereupon, the deputy clerk called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, Nielsen, and Stanford  
Those voting nay: None

Motion carried.

**PUBLIC COMMENT:** There was no public comment.

**CITY FIBER CONTRACT:**

The City is going to have a contract with Fibercom, and it's going to be to the terms the City Council had been discussing from the last meeting. It is still in the processing of being put together. Fibercom would like to continue with the contract they have with Madison County and add the City on as an addendum. Every house hold in the City will have the opportunity to have an available connection to the fiber internet at a reasonable cost. The Fiber company is ready to start, the Mayor has given them permission to begin.

**PLANNING AND ZONING REPORT:** Kurt Hibbert reported on the following items:

The City has a new hardware store.

P&Z are finishing up a proposal for "Rural Ranchette" zone for the Salem area that is now in the City's impact area. The commission is discussing petitions for annexation. One main focus is annexation area one.

He had a meeting with the Idaho State ITD and talked about:

- the northern area in the City limits
- the adoption of a transportation plan.
- The flashing light on Hwy 33
- Need for a signalized intersection instead of the flashing light because of amount of trucks traffic will be pulling out on the road from the new SunPro business and their access onto Highway 33.
- The State wants a traffic study done before granting the permit to move the different accesses.

A Transportation Study Grant has been awarded to the City.

The Council had no questions for Kurt.

**PUBLIC WORKS:** Mr. Jacobson reported on the following items:

- ITD will have an open meeting about the divergent diamond interchange construction, it will be April 2<sup>nd</sup> at the Madison High School from 4:00-6:00 pm.
- Met with the City of Rexburg for an update on the sewer and waste water project. They talked about the concrete line that goes from the city of Sugar City into Rexburg and about the new lift station that will be relocated by Rexburg Rapids. Everything, but the design (which is already done) will be done next year.
- The strategic initiative grant to straighten out the "S" curve on the road. The City is open for bids until Monday April 1<sup>st</sup> 3:00 pm.
- A Madison County Road and Bridge Department has a grant. It's a child/pedestrian

safety grant. Madison County has jurisdiction over center street they have asked The Sugar City Public's Work what they can use that for to help. The have come to an agreement to use it for a crossing light by Railroad Avenue where it crosses Center Street.

**GENERAL BUSINESS:**

**Budget Hearing Notice:**

**MOTION:** It was moved by Councilwomen Nielson to schedule the budget hearing date for the 22<sup>nd</sup> of August, at 6:30 pm and seconded by Councilwomen Ball.

Those voting aye: Councilors Ball, Dayley, Nielsen, and Stanford

Those voting nay: None

Motion carried.

**CALENDARED ITEMS:**

**City Fiber Ordinance –  
Grant Writer Contract-**

**MAYOR AND COUNCIL REPORTS:**

- AIC Spring Conference will be April 9, 2024 from 8:30-3:00. The Mayor, Councilors Nielson and Ball plan on attending.
- Fibercom has been putting door knockers on resident's doors to tell them about their program.
- The Mayor would like to negotiate with the county about the Salem Impact area.
- The Easter Egg hunt will be this Saturday. Councilwoman Neilson say she has plenty of volunteers
- Councilman Carter has talked to Public Works Director Arlynn about bringing back a city dumpster. They will be discussing the different options.
- Historical Society cancelled their meeting.
- Sugar Days need nominees: One for Citizen of the Year and Public Servant of the Year. All nominees need to be in by the first Council meeting in May. The nominees need to be sent to Clerk-Treasurer Wendy McLaughlin.

**EXECUTIVE SESSION:**

7:55 P.M. It was moved by Councilwoman Nielson seconded by Councilman Dayley to move into executive session pursuant to Idaho Code 74-206(c) "Deliberating labor negotiations or acquisitions of interests in real property not owned by a public agency." Motion carried. Thereupon, the deputy clerk called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, Nielsen, and Stanford

Those voting nay: None

Thereupon, the mayor declared the motion passed.

8:20 P.M. The executive session ended for Idaho Code 74-206(c) No decisions were made

and there was no deliberation

Motion was made for adjournment. Meeting adjourned at 8:20 p.m.

Signed: \_\_\_\_\_  
Mayor, Steven Adams

Attested: \_\_\_\_\_  
Vickie Robertson, Deputy Clerk-Treasurer