

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, APRIL 11, 2024

Presiding: Mayor Adams
Meeting Via Internet and at City Hall Convened at 6:32 p.m.
Prayer: Councilman Dayley
Pledge of Allegiance: Councilwoman Nielsen

Present at City Hall and Online: Mayor Adams; Councilors Joy M. Ball, Glenn Dayley, and Catherine Nielsen; Clerk-Treasurer Wendy McLaughlin; Public Works Director Arlynn Jacobson; Planning and Zoning Administrator Kurt Hibbert; City Attorney Chase Hendricks; City Engineer Dick Dyer; Bradley Petersen, and others who may have joined electronically or otherwise but not identified. Councilman Stanford and Building Inspector Quinton Owens were excused.

CONSENT AGENDA:

MOTION: It was moved by Councilwomen Ball and seconded by Councilwomen Nielson to approve the Consent Agenda; motion carried.

EXECUTIVE SESSION: No report.

PUBLIC COMMENT: No report.

RAILROAD AVENUE/3RD SOUTH PROJECT: City Engineer Dick Dyer presented a brief history of the project and grant award details summarized below:

- Project to eliminate “S” curve on Front Street began six years ago
- State surplus funds for shovel ready projects were available
- City awarded \$550,000 grant covering entire cost of project which is unusual
- Grant includes a \$10,000 construction contingency for unforeseen costs
- Construction will begin immediately and includes a 120-calendar day completion date
- Includes a traffic control plan for SunGlo/Dickinson truck traffic
- Weekly construction meetings will be held and the public is invited to attend to stay informed and express concerns
- The city will use social media platforms to help inform the public

MOTION: It was moved by Councilman Dayley and seconded by Councilwoman Nielsen to award the construction contract to MD Nursery and Landscaping for the Railroad Avenue/3rd South Improvement Project in the amount of \$488,686.00; to authorize the mayor to sign the Notice of Award and other associated contract documents for the construction contract and related work; and to approve the proposed Engineering and Administrative Services Agreement for the project under the existing City Engineer Agreement, and authorize the mayor to sign the agreement. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, and Nielsen

Those voting nay: None

Councilman Stanford was excused

Motion carried.

ROCKY MOUNTAIN POWER METERING AGREEMENT: City Attorney Chase Hendricks reported that Rocky Mountain Power cannot provide unmetered billing for HOAs as originally planned and constructed within the Sugar Mill Development. Rocky Mountain's approval of the site plan was made in error. The cost to redo the in street light infrastructure to allow for metering would be prohibitive. To remedy the problem the city will agree to be the responsible party on account with Rocky Mountain Power and Sugar Mill's HOA will ensure that all payments are made promptly and in accordance with the billing cycles. This agreement is for street lights only. The city will change its engineering policy to avoid future problems with other developments.

MOTION: It was moved by Councilman Dayley and seconded by Councilwoman Nielsen to approve the Sugar Mill HOA LLC Streetlight Power Agreement. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, and Nielsen

Those voting nay: None

Councilman Stanford was excused

Motion carried.

PLANNING AND ZONING REPORT: Kurt Hibbert reported on the following items:

Rural Ranchette Zone Ordinance: A public hearing has been scheduled for Thursday, April 18 for a new Rural Ranchette Zone.

SunPro Site Plan and Development Agreement: The site plan is being reviewed and a Development Agreement is in the process.

Impact Area: Mr. Hibbert will meet with the county to fix the Impact Area Map mistakes. A new state law going into effect July 1, 2024 will allow for a two mile Impact Area around entities and no overlaps. Bruce Shirley submitted maps and history of the Salem area Mr. Hibbert handed out to the council.

PUBLIC WORKS: Mr. Jacobson reported on the following items:

Cemetery Board Levy Banner: The city was approached by the cemetery board for permission to hang a banner across Center Street notifying the public of a levy to increase fees. They have not been increased for several years and the district is unable to adequately maintain the cemetery on the current budget.

Child Safety Grant Award: The city received another Child Safety Grant. JM Concrete was awarded the contract. The city will help assemble the crossing lights. The project may start as early as May 2024.

Idaho Transportation Department (ITD) Meeting: the two south Rexburg exit overpass changes were discussed. Diamond interchanges will be installed. Thornton exit will be the detour for the exit construction.

New Sweeper Truck: a new used 2009 sweeper truck with a stainless-steel bed is available. The cost is \$154,000. Financing plans are available. Mr. Jacobson will put a proposal together for the council to consider.

Fybercom Excavation Problems: while boring to lay the fiber infrastructure a water line and pressure sewer line were hit. Both are repaired. The city is pleased with the excavation work

Fybercom is doing. Dick Dyer would like to see the fiber project map to coordinate the Railroad/Third South project digging.

Small Urban Renewal Grant: the city was awarded a grant for a transportation study.

Emergency App: the council would like to see the use of social media i.e. Facebook, website, and city app; to alert the public to any emergencies.

GENERAL BUSINESS: (Discussion Only)

Fiber Resolution and Agreement – no report

MAYOR AND COUNCIL REPORTS:

Finances: The mayor reported the city will need to reopen the budget for the grants and other expenses that weren't budgeted for.

AIC Spring Conference: Councilors Ball and Nielsen attended the meeting. They got hands on experience in redesigning projects for urban areas. They wished it was geared for smaller communities.

Easter Egg Hunt: Councilwoman Nielsen reported that she was within the \$1,200 budget for the Easter Egg Hung. She had enough volunteers and everyone seemed to enjoy it indoors again this year.

Tree & Beautification: Arbor Day is scheduled for Friday, May 10, 2024 at 10 am. The event this year will be held at Silo Park. An art contest, scavenger hunt, and program celebration are planned.

Veteran's Park Morgan Memorial: The Morgan's Memorial Bench has been destroyed. A concrete bench with a new plaque is being planned to replace it.

Stake Road Clean-up: Sugar City Stake has scheduled Thursday, April 18, 2024 for the Moody to Newdale road clean-up.

Teton Dam Flood Committee: Councilwoman Ball has some names of people who might like to serve on the committee for the 50th year celebration in 2026.

The Sugar City Area Historical Society: the society will meet again Thursday, April 18, 2024. They have received a large single donation of \$50,000.

Farmer Merchant Banquet: The city will participate by buying a table of 8 for city council members and others who might like to attend. No spouses will be provided for. The banquet will be held on Thursday, April 25, 2024 6:00 pm – a council meeting night. The council will hold a special meeting on Wednesday, April 24, 2024 6:30 pm.

Signed: _____
Mayor, Steven Adams

Attested: _____
Wendy McLaughlin, Clerk-Treasurer