

Sugar City, ID Design Review Board Meeting
Tuesday, December 12, 2023

Committee members in attendance: Design Review Committee Members Spencer Cook, Connie Grassi & Suzanne Williams

Others in Attendance: Building Inspector Quinton Owens, Ben Munns – Contractor, Sugar-Salem Superintendent Jared Jenks, School Board Members Kristen Galbraith and Greg Stoddard, Citizens: Kevin Galbraith

Welcome by: Chairman Spencer Cook

Pledge of Allegiance

394 Frontage Rd (revised office section and addition):

The initial version was reviewed over a year ago and more detail was requested with the overall building plans. Currently only the metal building portion has been erected without the office addition. A revised detailed drawing of the addition as requested was submitted for review. Much of the front office addition consists of large windows. The addition provides differing roof line and a difference of materials to the metal building and on the addition itself. The plans include an eyebrow band between the wall framing and the roof framing as an architectural feature. If a dumpster is used and stored outside, it will require an enclosure. Lighting will be provided at the doors. All lighting shall be down lighting that does not trespass onto adjacent properties. Sidewalks have been and are required although not shown on site drawing (incomplete as a site plan). Submit landscape plan and show intended lighting for approval. Plants shall meet minimum size requirements at time of installation.

Motion made by: Connie Grassi to approve the building design with the stipulation that the landscaping plan and lighting plan be submitted for review and approved by the board via email.

Motion seconded by: Suzanne Williams **Motion carried**

Motion by Suzanne Williams to approve minutes as drafted for April 26, 2023 minutes and September 20, 2023 Design Review Meeting. **Seconded by Connie**
Minutes approved.

Motion made by: Connie Grassi to adjourn

Motion seconded by: Suzanne Williams.

Meeting Adjourned