

**CITY OF SUGAR CITY, ID**  
**PLANNING & ZONING MEETING MINUTES**  
**Thursday, November 7, 2024, 7:00 P.M.**  
**REGULAR MEETING**

**Commissioners in attendance:** Chairman Derik Taylor, Commissioners Suzanne Williams, Rick Robertson, Spencer Haacke, Ex Officio Commissioner Bruce Shirley

**Others in attendance:** P&Z Administrator Kurt Hibbert, Deputy Clerk Shelley Jones

**7:10 p.m.** The meeting was called to order by Chairman Derik Taylor

**Prayer by:** Derik Taylor

**Pledge of Allegiance led by:** Rick Robertson

**Approval of Minutes:** Postponed until next meeting

**Welcome New Commissioner:** Postponed

**Design Review Report by Suzanne Williams:**

The committee met on Ancient Grains. They are doing one large plain looking building because of the future buildings that will be built out around it. It was approved with the condition of having a 2-year plan to build out other buildings. Mr. Hibbert stated that the conditions should be laid out in the development agreement.

**Administrative Report:**

The owners of the old Sugar Factory south of where Ancient Grains is being built, would like to renovate the building for mixed use (businesses and living space).

There are plans for a building to be built on Center Street where Fixxology and the adjoining building and vacant lot currently sits. For this building, our city infrastructure will need upgraded by the developer.

There was discussion on differences to be made for “local downtown” and regional downtown” zones along with updating design standards.

Mr. Hibbert pointed out changes to be updated on the city maps.

The committee would like to have “Salem Comprehensive Plan” placed on a future agenda for discussion.

There was an Urban Renewal Agency meeting held, which Kurt Hibbert and Derik Taylor attended. They said it was a good meeting and thought these local agencies benefited cities so that they can regulate their own communities suiting them to the areas needs. These committees can help with economic development.

**8:45 p.m. Motion to Adjourn by:** Suzanne Williams,

**Seconded by:** Rick Robertson

**All were in favor, Motion passed**