



# Sugar City

## HOMEOWNER HVAC PERMIT

Phone: 208-356-7561

PO Box 56

10 E Center

Office Hours: 9AM to 4PM M-F

### MECHANICAL PERMIT APPLICATION

City use only

Permit #

Date Received:

HOMEOWNER(S) NAME(S): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_

EMAIL ADDRESS (REQUIRED): \_\_\_\_\_

#### SELECT THE METHOD YOU WISH TO RECEIVE YOUR PERMIT

EMAIL     MAIL     IN PERSON

DESCRIPTION OF WORK: \_\_\_\_\_

JOB SITE ADDRESS: \_\_\_\_\_

(If address isn't known) LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Building Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

#### THIS PERMIT APPLICATION IS NOT AN INSPECTION REQUEST:

Please call [208-356-7561](tel:208-356-7561) to schedule your inspections.

We Accept: cash, check, money order, Visa & Master Card

Make checks payable to the **City of Sugar City**

**GRAND TOTAL FEE \*:**

**\* Please use the worksheet on page 2 to determine the total fees and enter the amount to be paid here.**

**PUBLIC RECORDS NOTICE**— Business information such as your company address and phone number is regarded as public information according to the Idaho Public Records Act. Your business address and phone number may be provided to a third party upon written request.

# HOMEOWNER HVAC PERMIT WORKSHEET (FEE SCHEDULE)

This worksheet must accompany the Permit Application. Use this worksheet to calculate the fees and transfer the grand total to the first page of the application.

## RESIDENTIAL

<ul style="list-style-type: none"> <li> <b>New: Single Family Dwelling</b>, including all buildings with HVAC being constructed on each property. <ul style="list-style-type: none"> <li>* Based on living space (<i>see definition below</i>)</li> <li><input type="checkbox"/> Up to 1,500 sq. ft. <b>\$130</b></li> <li><input type="checkbox"/> 1,501 to 2,500 sq. ft. <b>\$195</b></li> <li><input type="checkbox"/> 2,501 to 3,500 sq. ft. <b>\$260</b> (All Fireplace/Gas line installations not to exceed 1,500 sq. ft. = \$130.00)</li> <li><input type="checkbox"/> 3,501 to 4,500 sq. ft. <b>\$325</b></li> <li><input type="checkbox"/> Over 4,500 sq. ft. <b>\$325</b> plus <b>\$65</b> for each additional 1,000 sq. ft. or portion thereof  <math>\\$325 + (\\$65 \times \# \text{ of additional } 1,000 \text{ sq. ft. or portion thereof})</math></li> </ul> </li> <li> <b>Living Space</b>— space within a dwelling unit utilized for sleeping, eating, cooking, bathing, washing, and sanitation purposes. An unfinish basement is considered part of the living space. <ul style="list-style-type: none"> <li><input type="checkbox"/></li> </ul> </li> </ul>	<p>\$ _____</p>
<ul style="list-style-type: none"> <li> <b>New: Multi-Family Dwelling</b> <p>Three or more multi-family units: \$130 per building plus \$65 per unit  <math>(\\$130 \times \# \text{ of buildings}) + (\\$65 \times \# \text{ of units})</math></p> </li> </ul>	<p>\$ _____</p>
<ul style="list-style-type: none"> <li> <b>Existing Residence / Detached Shop:</b> <p>\$65 dollars plus \$10 per piece of <u>additional HVAC</u> equipment (furnace, boilers, wood stoves, factory-built fireplace, gas lines, pool heaters, mini-spilt system, hydronic system, etc.) and/or exhaust ducts (range hoods, dryer, exhaust fans, etc.). Fee shall not exceed 'New Residential' square footage fee.</p> <p style="text-align: center;">Total Pieces of Equipment</p> <p style="text-align: center;"><b>*One piece of equipment or exhaust duct is included in the \$65.00 Fee</b></p> </li> </ul>	<p>\$ _____</p>
<p>Requested Inspection (Not associated with a new construction permit) \$65</p>	<p>\$ _____</p>