

**SUGAR CITY, ID PLANNING & ZONING
REGULAR MEETING MINUTES
Thursday, October 2, 2025,**

Commissioners in attendance: Chairman Spencer Haacke, Drew Eager, Suzanne Williams, Cory Roberts & Rick Robertson

Others in attendance: P&Z Administrator Kurt Hibbert, Deputy Clerk Shelley Jones

9:00 Meeting opened by Chairman Spencer Haacke

Approval of 09-04-2025 Minutes:

Motion to approve minutes made by: Suzanne Williams

Second by: Rick Robertson

All were in favor. Motion Carried.

Public Comment: None

Discussion of Land Use Table Revisions - Tabled

Review of Comprehensive Plan Chapters 14, 15 & 16 - Tabled

P&Z Sub-Committee Updates:

- **Historical Preservation/Downtown Revitalization** - Cory Roberts - None
- **Design Review/Beautification Committee** - Suzanne Williams - None
- **Salem Area Development** - Rick Robertson stated we heard feelings at public hearing.
- **Parks & Pathways** – Drew Eager had no updates, but Kurt Hibbert mentioned an upcoming Tap grant and wants to have Public Works Director meet with them for this discussion.
- **Urban Renewal** – Spencer Haacke reported that we are moving forward and just need to make it a priority to get a list of specific projects.
- **Community Identity/Downtown Revitalization** - None
-

Zoning Map Update- Tabled

Accessory Dwelling Unit Code Update - Tabled

Administrative Report:

- It's exciting to see Door, Truss & Retail Store at SunPro.
- Flashing yellow lights at SunPro will be fixed for better access for trucks.
- There has been complaints of a sign down and dead lights on Sugar City exit.
- Renaming N Rexburg exit to Teton River exit.
- Mention of schools parking lot lights not being compliant with Dark Sky Ordinance which city council city needs to address. Maupin Welding also has this issue of non-compliance.

Motion made by: Suzanne Williams to have council look into this issue. (Dark Sky Ordinance violations)

Second by: Cory Roberts

The commission wants to invite City Engineer Dick Dyer to report on the city's water & sewer study.

Agenda items for meeting on October 16, 2025:

- Report on City's Water & Sewer Study
- Land Use Table Revisions
- Comprehensive Plan Review of Chapters 14, 15 & 16
- Subcommittee Updates
- Review of New Zoning Map
- Review Accessory Dwelling Unit City Code Amendments

Motion to adjourn meeting by: Rick Robertson

Second by: Drew Eager

All were in favor and the motion carried.

9:46 Meeting Adjourned