

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, SEPTEMBER 25, 2025, 6:30 P.M.

Presiding: Council President Catherine Nielsen
Meeting Via Internet and at City Hall Convened at 6:30 p.m.
Prayer: Councilwoman Ball
Pledge of Allegiance: Council President Nielsen

Present at City Hall and Online: Councilors Glenn Dayley, Catherine Nielsen, and Carter Stanford who joined online; Clerk-Treasurer Wendy McLaughlin; Planning and Zoning Administrator Kurt Hibbert and Chairman Spencer Haacke; City Attorney Chase Hendricks; Citizens Brayden and Victoria Searle; Ada Dee McIntosh, and others who may have joined electronically but not identified. Mayor Steven Adams was excused.

CONSENT AGENDA:

MOTION: It was moved by Councilwoman Ball and seconded by Council President Nielsen Ball to approve the Consent Agenda; motion carried.

PUBLIC WORKS REPORT: Public Works Director Arlynn Jacobson provided a report for the council summarized below:

Sewer: completed jetting and cameraing scheduled sewer lines for maintenance. All looked good.

Little Libraries: a ribbon cutting has been scheduled for October 6 at 6 pm.

Yellowstone Townhomes: curb, gutter and road are installed

PLANNING AND ZONING REPORT: Planning and Zoning Administrator Kurt Hibbert reported on the following item:

Transportation Plan: the transportation study will include the need for future roads. Population data from the city was obtained to update the data. It has been 4 to 5 years since the last study. The study will help obtain grant applications.

PUBLIC COMMENT: No report.

GENERAL BUSINESS:

2026 GIS Contract: tabled until next meeting.

Liquor Fee Resolution: tabled until next meeting.

Liquor License Application Form: tabled until next meeting.

MAYOR AND COUNCIL REPORTS: the council and mayor reported on the following:

County Commissioners Meeting: a law is being considered to have all cities pay a certain amount of money for law enforcement.

Sugar City Historical Society: the society is planning on a booth at the annual Treats in the Street. They have placed a donation box in the city for gently used stuffed animals for their fish pond.

EXECUTIVE SESSION:

6:43 P.M. It was moved by Council President Nielson seconded by Councilwoman Ball to move into executive session pursuant to:

Idaho Code 74-206(a) Hiring a public officer, employee, staff member or individual agent, whose qualities are to be evaluated in order to fill a particular vacancy or need; not to fill a vacancy in an elective office or deliberate staffing needs in general.

Idaho Code 74-206(b) Evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.

Idaho Code 74-206(f) Conferring with legal counsel for the public agency to discuss pending or imminently likely litigation, not merely when legal counsel is present.

Motion carried. Thereupon, the deputy clerk called roll upon the motion.

Those voting aye: Councilors Ball, Dayley, Nielsen, and Stanford

Those voting nay: None

Thereupon, Council President Nielsen declared the motion passed.

7:50 P.M. The executive session ended for Idaho Code 74-206(a)(b) and (f). No decisions were made and there was no deliberation.

Meeting adjourned at 7:50 p.m.

Signed: _____

Catherine Nielsen
Council President

Attested: _____

Wendy McLaughlin
Clerk-Treasurer